



Tel: (845) 297-4194  
Fax: (845) 297-4560

# Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger  
Wappingers Falls, New York 12590

[www.HFD45.org](http://www.HFD45.org)



Meets Second and Fourth  
Wednesday of each month

**Board of Fire Commissioners**  
John Lorenzini - Chairman  
Mark Liebermann – Deputy Chairman  
Michael Schappert, Vincent Galvin,  
Anthony Martino, Jr.

Paul Rogers, Jr. – Chief of Department  
Justin R. Jerrick – 1<sup>st</sup> Assistant Chief  
William H. Beale – Deputy Chief

## MINUTES August 14, 2024 Meeting of the Board of Fire Commissioners

**Attendees:** Commissioner John Lorenzini– Chairman  
Commissioner Mark Liebermann - Deputy Chairman  
Commissioner Vincent Galvin  
Commissioner Anthony Martino, Jr.  
Commissioner Michael Schappert

Chief: Paul Rogers, Jr.  
1<sup>st</sup> Assistant Chief: Justin Jerrick  
Deputy Chief: William H. Beale (Absent)  
District Secretary/Treasurer: Kim Flower  
Attorney for District: Greg Supple, Esq. (Absent)

Commissioner Lorenzini opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

**Guest Speakers** – *No reports and/or discussions unless otherwise noted*

**Legal** – *No reports and/or discussions unless otherwise noted*

### **Treasurer's Report**

- Purchase orders, bills, and checks were signed.
- Motion to approve abstract dated August 14, 2024 consisting of 34 items for a total of \$ 32,527.39, with a transfer from general savings to checking was made by Commissioner Martino.  
Motion seconded by Commissioner Schappert.
  - Commissioner Galvin            Yes
  - Commissioner Schappert        Yes
  - Commissioner Lorenzini        Yes
  - Commissioner Martino          Yes
  - Commissioner Liebermann      Yes
- Money was received from Dutchess County and deposited to account for grant proceeds in the amount of \$90,000.

### **Secretary's Minutes**

- Motion to approve the secretary's minutes for July 24, 2024 was made by Commissioner Liebermann.  
Motion seconded by Commissioner Galvin.
  - Commissioner Galvin            Yes
  - Commissioner Schappert        Yes
  - Commissioner Lorenzini        Yes
  - Commissioner Martino          Yes
  - Commissioner Liebermann      Yes

### **Correspondence**

- Boy Scouts will be holding fundraiser and would like to drop off donuts at firehouse evening of Sept. 13<sup>th</sup> with a pickup date of Sept. 14<sup>th</sup>
- Boy Scouts will be holding a planning meeting in meeting room Thursday, Aug. 15, 6-9 pm

### **Commissioner Report**

- Commissioner Schappert met with Central Hudson last week regarding changing buildings to 3 phase electric. He is waiting to hear back from Central Hudson district supervisor regarding necessity to purchase and install an electrical volt. Commissioner Schappert spoke with H.O. Penn about generator pad. Pad should be equal in size or heavier than generator and a minimum of 6 inches thick (preferably 9 - 10 inches). Gas will be on the side, electrical in and out will be piped from underneath. He also contacted electrician but needs additional information from Central Hudson regarding trenching for further prices. There is no word on eta of generator, it is

still going through customs at this time. Once remainder of generator is paid, county will be contacted regarding grant reimbursement.

- Commissioner Lorenzini asked why two meetings a month are necessary. Two are necessary to pay bills in a timely manner. The second meeting of each month will be streamlined to pay bills and Chief staff will not have to attend unless requested by the Board.

## Chief's Report

- Chief staff met with New Hackensack chief regarding Red Alert app. In researching our app with Red Alert we will be unable to receive a lot of information we had with Spotted Dog. The AVL app is really what is needed for preplans for actual documents (ie: long driveways, knox box locations, etc...) New Hackensack has also installed our information into theirs so we are able to communicate and have their information. Responder app is very basic. AVL app will be in chief vehicles and apparatus.
- Motion to purchase Red Alert AVL app totaling \$2,500 for year one and \$5,000 every year after was made by Commissioner Liebermann.  
Motion seconded by Commissioner Martino.
  - Commissioner Galvin Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Martino Yes
  - Commissioner Liebermann Yes

### A. Apparatus (Repairs)

- 45-68: Issues are being diagnosed by Healey. Waiting for call
- 45-55: Still waiting on a/c condenser fan. Once installed, electrical issue will be diagnosed related to rear a/c.
- Small ATV: Remains at Teixeira's in Hyde Park, waiting for Kawasaki parts to complete repairs.

### B. Radios and Pagers – *No reports and/or discussions unless otherwise noted*

### C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

### D. Uniforms – *No reports and/or discussions unless otherwise noted*

### E. Purchase request (s) – *No reports and/or discussions unless otherwise noted*

### F. Training Report

- Motion to approve training at NKFD training center Sept 18<sup>th</sup>, 30<sup>th</sup>, and October 16, 2024 with apparatus at Chief's discretion was made by Commissioner Martino.  
Motion seconded by Commissioner Galvin.

- Commissioner Galvin            Yes
  - Commissioner Schappert        Yes
  - Commissioner Lorenzini        Yes
  - Commissioner Martino          Yes
  - Commissioner Liebermann      Yes
- Motion to allow members and apparatus, at the Chief’s discretion to attend Touch a Truck, was made by Commissioner Liebermann.  
Motion seconded by Commissioner Galvin.
- Commissioner Galvin            Yes
  - Commissioner Schappert        Yes
  - Commissioner Lorenzini        Yes
  - Commissioner Martino          Yes
  - Commissioner Liebermann      Yes
- East Fishkill tanker drill was postponed due to weather and will be conducted next Monday.

### **COMMITTEE REPORTS**

#### **Personnel**

- Motion to remove member Michael Flynn from active rolls was made by Commissioner Martino.  
Motion seconded by Commissioner Galvin.
- Commissioner Galvin            Yes
  - Commissioner Schappert        Yes
  - Commissioner Lorenzini        Yes
  - Commissioner Martino          Yes
  - Commissioner Liebermann      Yes
- Member R. VanNess is now 1<sup>st</sup> Lt. to replace M. Flynn and T. Dhalla is 2<sup>nd</sup> Lt. to replace Z. Bowen.
  - Discussion was had regarding hiring additional maintenance workers. At this time members Rogers, Sr., Geidel, and VanNess will assist the Laborer when needed.

#### **Boy Scouts/JHF**

- JHF’s attended conference in Niagara Falls this past weekend. It was a great trip, had great experience. There was no competition but had a tour of Buffalo Airport firehouse. Next year conference will be in Long Island.

## **Buildings and Grounds**

- Commissioner Galvin spoke with Bottini. They have not received the diesel tank as of yet. Commissioner Liebermann requested Commissioner Galvin to call Petro and request price for tank and possibly cancel Bottini order. Commissioner Galvin will call tomorrow.

**LOSAP** – *No reports and/or discussions unless otherwise noted*

## **Policies and Procedures**

- Firearm Policy: Commissioner Liebermann stated Peace Officers can legally carry firearms and the policy should state so. Purchasing lockers with keys to keep firearms locked in while on premises for calls will be looked into. Spare key will be stored in member folder in district office and camera installed. Policy will be modified.
- Under OSHA, a Health and Safety officer must be appointed for interior of building. A committee must be established, meet quarterly, and take minutes at each meeting. There must be a safety plan established. Commissioner Galvin will find further information and further discussion will be had during next meeting.
- Motion to approve Chief Officer requirements for Lieutenant, Captain, and Chiefs was made by Commissioner Schappert.  
Motion seconded by Commissioner Martino.
  - Commissioner Galvin            Yes
  - Commissioner Schappert        Yes
  - Commissioner Lorenzini        Yes
  - Commissioner Martino          Yes
  - Commissioner Liebermann      Yes

## **Technology, IT Digital Communications**

- Motion to purchase two new computers to display bulletins in bays was made by Commissioner Liebermann.  
Motion seconded by Commissioner Martino.
  - Commissioner Galvin            Yes
  - Commissioner Schappert        Yes
  - Commissioner Lorenzini        Yes
  - Commissioner Martino          Yes
  - Commissioner Liebermann      Yes
- Commissioner Schappert spoke with CDW-G regarding arrival of computer ordered several weeks ago. Computer is at end of life and no longer available. Salesman is looking into equivalent.

## Website Committee

- Commissioner Schappert spoke with Joshua regarding member emails on website. The emails and website can do all that is necessary. Emails will be set up just for members using just names. Process will move forward.

## Public Information Officers– *No reports and/or discussions unless otherwise noted*

### Old Business

- Commissioner Martino contacted another company regarding install of Chief vehicle camera's. He is waiting for return call.
- Reservations have been made for Commissioners attending 2024 Annual Meeting & Leadership Expo Conference October 20 – 23, 2024 at Turning Stone.
- Motion to change October 23, 2024 meeting date to Thursday, October 24, 2024 at 7:00 pm was made by Commissioner Lorenzini.  
Motion seconded by Commissioner Martino.
  - Commissioner Galvin Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Martino Yes
  - Commissioner Liebermann Yes

### New Business

- Budget discussions will begin after policy meeting next Thursday. Preliminary is due to Town by September 24, 2024.
- Motion to enter into executive session at 8:15 pm to discuss a personnel matter was made by Commissioner Schappert.  
Motion seconded by Commissioner Galvin.
  - Commissioner Galvin Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Martino Yes
  - Commissioner Liebermann Yes
- Motion to exit executive session at 8:43 pm was made by Commissioner Lorenzini.  
Motion seconded by Commissioner Schappert.
  - Commissioner Galvin Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Martino Yes
  - Commissioner Liebermann Yes

No decisions were made and no money spent while in executive session.

A motion to adjourn was made by Commissioner Liebermann at 8:44 pm.

Motion seconded by Commissioner Schappert.

- Commissioner Galvin        Yes
- Commissioner Schappert    Yes
- Commissioner Lorenzini    Yes
- Commissioner Martino      Yes
- Commissioner Liebermann   Yes

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower  
District Secretary