



Tel: (845) 297-4194
Fax: (845) 297-4560

Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

www.HFD45.org



Meets Second and Fourth
Wednesday of each month

Board of Fire Commissioners

Anthony Martino, Jr. - Chairman
Mark Liebermann – Deputy Chairman
Michael Schappert, Vincent Galvin,
John Lorenzini

Paul Rogers, Jr. – Chief of Department
William H. Beale – Deputy Chief
Nick Ward – 2nd Assistant Chief

MINUTES April 23, 2025 Meeting of the Board of Fire Commissioners

Attendees: Commissioner Anthony Martino, Jr.– Chairman
Commissioner Mark Liebermann - Deputy Chairman
Commissioner Vincent Galvin
Commissioner Michael Schappert (Absent)
Commissioner John Lorenzini

Chief: Paul Rogers, Jr. (Absent)
Deputy Chief: William H. Beale
2nd Assistant Chief: Nick Ward (Absent)
District Secretary/Treasurer: Kim Flower
Attorney for District: Greg Supple, Esq. (Absent)

Commissioner Martino opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

Guest Speakers

- Sendlewski Architects: Marty and Jeff met to discuss potential new building as our current facility is having many issues and repairs are getting larger and more frequent. There will be several meetings within next several months to begin discussions regarding layout, sizes, etc...
- Motion to hire Sendlewski Architects for professional services to begin phase 1 of new firehouse plans in the amount of \$ 34,999.00 was made by Commissioner Lorenzini.
Motion seconded by Commissioner Liebermann.
 - Commissioner Galvin Yes
 - Commissioner Schappert Absent
 - Commissioner Martino Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes
- Motion to enter into executive session at 7:07 pm to discuss an emergency personnel matter was made by Commissioner Liebermann.
Motion seconded by Commissioner Martino.
 - Commissioner Galvin Yes
 - Commissioner Schappert Absent
 - Commissioner Martino Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes
- Motion to exit executive session at 7:24 pm was made by Commissioner Galvin.
Motion seconded by Commissioner Liebermann.
 - Commissioner Galvin Yes
 - Commissioner Schappert Absent
 - Commissioner Martino Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes

No decisions were made and no money spent while in executive session.

Legal – *No reports and/or discussions unless otherwise noted*

Treasurer's Report

- Purchase orders, bills, and checks were signed.
- Motion to approve abstract dated April 23, 2025 consisting of 20 items for a total of \$ 11,590.59, with a transfer from general savings to checking was made by Commissioner Martino.
Motion seconded by Commissioner Lorenzini.
 - Commissioner Galvin Yes
 - Commissioner Schappert Absent

- Commissioner Martino Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes
- Motion to make the following budget modifications: \$200 from pump testing line to SCBA/MAKO line, \$733.90 from hose testing to SCBA/MAKO line, and \$105,88 from district equipment to Inspection dinner line was made by Commissioner Martino.
Motion seconded by Commissioner Lorenzini.

- Commissioner Galvin Yes
 - Commissioner Schappert Absent
 - Commissioner Martino Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes
- Motion to make the following budget modifications from \$275,000 in unassigned fund balance, we are going to return \$60,000 to unassigned fund balance in compliance with our District Fund Balance Policy, \$100,000 to apparatus reserve per 2024 budget of which entirety could not be transferred in fiscal year 2024 due to unforeseen necessary repairs, \$15,000 to maintenance salary to offset cost of three new employees, \$50,000 to architect & surveyor and \$50,000 to facility repairs was made by Commissioner Martino.
Motion seconded by Commissioner Lorenzini.

- Commissioner Galvin Yes
- Commissioner Schappert Absent
- Commissioner Martino Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

Secretary’s Minutes

- Motion to approve the secretary’s minutes for April 9, 2025 was made by Commissioner Liebermann.
Motion seconded by Commissioner Galvin.

- Commissioner Galvin Yes
- Commissioner Schappert Absent
- Commissioner Martino Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

Correspondence

- Secretary received certificate of Commissioner Training completion from Commissioner Liebermann.
- Motion to approve Anthony Martino meeting room Tuesday, June 10, 2025, 6pm – 8pm was made by Commissioner Lorenzini.
Motion seconded by Commissioner Liebermann.

- Commissioner Galvin Yes
- Commissioner Schappert Absent
- Commissioner Martino Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

Commissioner Report

- Commissioner Galvin recently attended Assoc. of Fire District meeting where they stated to keep track of how many lithium battery calls we respond to and when. Deputy Chief Beale stated less than 1% of vehicles on the road are ev’s. He stated it will be notated on sign in sheets and also everything we breath in now is a carcinogen.
- Commissioner Liebermann stated his recent Commissioner training was very good. He stated it is up to the Commissioners to appoint officers. Secretary/Treasurer may be one person but there should be a deputy treasurer. A Commissioner can NOT be a Treasurer. He also stated for out of state training the Board must make finding, on recommendations by the chief, that travel out of state is necessary and in the public interest and is not available within a reasonable distance and time period within the state and the chief shall submit a written report to OFPC.

Chief’s Report

- Hose testing was completed. Pump testing and ground ladder testing will be conducted May 14th. The aerial device will be tested separately and waiting for date.
- There was an issue with edraulic batteries. Some were not charging so were sent back under warranty. The staff will be sure they are swapped out every so often. The portable radios may need battery upgrade soon.

A. Apparatus (Repairs) – *No reports and/or discussions unless otherwise noted*

B. Radios and Pagers – *No reports and/or discussions unless otherwise noted*

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s) – *No reports and/or discussions unless otherwise noted*

F. Training Report – *No reports and/or discussions unless otherwise noted*

COMMITTEE REPORTS

Personnel

- Motion to hire Kevin Geidel as Deputy Treasurer with his present salary and \$100/mth stipend was made by Commissioner Liebermann.
Motion seconded by Commissioner Galvin.

- Commissioner Galvin Yes
- Commissioner Schappert Absent
- Commissioner Martino Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

- All Commissioners will be on read only files.
- Motion to allow Kevin Geidel to take any Treasurer training online, up to \$200 was made by Commissioner Liebermann.
Motion seconded by Commissioner Galvin.

- Commissioner Galvin Yes
- Commissioner Schappert Absent
- Commissioner Martino Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

Boy Scouts/Cub Scouts/JHF

- Some of the Boy Scout mothers are talking about potentially starting bingo at firehouse. Further discussion will be had.

Buildings and Grounds – *No reports and/or discussions unless otherwise noted*

Building Expansion – *No reports and/or discussions unless otherwise noted*

LOSAP – *No reports and/or discussions unless otherwise noted*

Policies and Procedures

- Secretary was asked to reach out to Lexipol regarding where we stand with policies.

Technology, IT Digital Communications – *No reports and/or discussions unless otherwise noted*

Website Committee – *No reports and/or discussions unless otherwise noted*

Public Information Officers – *No reports and/or discussions unless otherwise noted*

Old Business – *No reports and/or discussions unless otherwise noted*

New Business

- New insurance cards were received from FDM for each member if needed for any injuries. They will be disbursed to all members.

A motion to adjourn was made by Commissioner Liebermann at 8:45 pm.
Motion seconded by Commissioner Martino.

- Commissioner Galvin Yes

- Commissioner Schappert Absent
- Commissioner Martino Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary