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Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

www.HFD45.org



Meets Second and Fourth
Wednesday of each month

Board of Fire Commissioners

Anthony Martino, Jr. - Chairman
Mark Liebermann – Deputy Chairman
Michael Schappert, Vincent Galvin,
John Lorenzini

Paul Rogers, Jr. – Chief of Department
William H. Beale – Deputy Chief
Nick Ward – 2nd Assistant Chief

MINUTES July 9, 2025 Meeting of the Board of Fire Commissioners

Attendees: Commissioner Anthony Martino, Jr.– Chairman
Commissioner Mark Liebermann - Deputy Chairman
Commissioner Vincent Galvin
Commissioner Michael Schappert
Commissioner John Lorenzini (Absent)

Chief: Paul Rogers, Jr. (Absent)
Deputy Chief: William H. Beale (Absent)
2nd Assistant Chief: Nick Ward
District Secretary/Treasurer: Kim Flower
Attorney for District: Greg Supple, Esq.

Commissioner Martino opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

Legal

- As per previous meeting request, Attorney Supple sent a demand letter to Lexipol, June 30, 2025 requesting they either complete the policies or return the \$14,354.10 the district has paid to them since December 13, 2023. He has had no response. Attorney Supple will send a certified letter.

Treasurer’s Report

- Purchase orders, bills, and checks were signed.
- Motion to approve abstract dated July 9, 2025 consisting of 35 items for a total of \$ 62,528.89, with a transfer of \$ 58,000.00 from general savings to checking was made by Commissioner Schappert.
Motion seconded by Commissioner Galvin.
 - Commissioner Galvin Yes
 - Commissioner Schappert Yes
 - Commissioner Martino Yes
 - Commissioner Lorenzini Absent
 - Commissioner Liebermann Yes

- Motion to make the following budget modification: \$1,100.00 from the district expense/facility repairs line to district expense/pest control line was made by Commissioner Galvin.
Motion seconded by Commissioner Liebermann.
 - Commissioner Galvin Yes
 - Commissioner Schappert Yes
 - Commissioner Martino Yes
 - Commissioner Lorenzini Absent
 - Commissioner Liebermann Yes

Secretary’s Minutes

- Motion to approve the secretary’s minutes for June 25, 2025 was made by Commissioner Liebermann.
Motion seconded by Commissioner Galvin.
 - Commissioner Galvin Yes
 - Commissioner Schappert Yes
 - Commissioner Martino Yes
 - Commissioner Lorenzini Absent
 - Commissioner Liebermann Yes

Correspondence

- Motion to approve Anthony Martino, Jr. request for use of meeting room, Tuesday, Sept. 16, 2025, 6:00 am – 9:00 pm was made by Commissioner Liebermann.
Motion seconded by Commissioner Galvin.

- Commissioner Galvin Yes
 - Commissioner Schappert Yes
 - Commissioner Martino Yes
 - Commissioner Lorenzini Absent
 - Commissioner Liebermann Yes
- Chief Rogers received a request from Nicole Day to allow Ketcham High School Cheerleading team to hold a car wash on premises, Saturday, July 26, 2025, 10 am – 3 pm. They will supply whatever paperwork necessary. They will need a certificate of liability stating we are additionally insured.
 - Motion to approve Nicole Day request to hold a car wash on premises, Saturday, July 26th from 10 am – 3 pm was made by Commissioner Liebermann.
Motion seconded by Commissioner Galvin.
- Commissioner Galvin Yes
 - Commissioner Schappert Yes
 - Commissioner Martino Yes
 - Commissioner Lorenzini Absent
 - Commissioner Liebermann Yes

Commissioner Report

- Commissioner Liebermann requested originals of all incidents reports as copies are illegible.
- Commissioner Liebermann requested to please leave all Home Depot receipts on the secretary desk in district office so a voucher can be made up or there will be a problem come audit time. Some receipts are not being submitted.

Chief's Report

- Motion to allow apparatus 45-11 be taken to parades July 24 and August 25 was made by Commissioner Martino.
Motion seconded by Commissioner Galvin.
- Commissioner Galvin Yes
 - Commissioner Schappert Yes
 - Commissioner Martino Yes
 - Commissioner Lorenzini Absent
 - Commissioner Liebermann Yes
- Motion to allow DCC mci drill be held on premises July 28, 2025 was made by Commissioner Liebermann.
Motion seconded by Commissioner Schappert.
- Commissioner Galvin Yes
 - Commissioner Schappert Yes
 - Commissioner Martino Yes

- Commissioner Lorenzini Absent
 - Commissioner Liebermann Yes
- Motion to allow 45-32 be taken to tanker drill with East Fishkill, July 21 was made by Commissioner Schappert.
Motion seconded by Commissioner Galvin.

- Commissioner Galvin Yes
- Commissioner Schappert Yes
- Commissioner Martino Yes
- Commissioner Lorenzini Absent
- Commissioner Liebermann Yes

A. Apparatus (Repairs)

- 45-62: Still out of service. Asst. Chief Ward spoke with Hopewell, they are hoping by end of week to receive parts for carburetor issue that filled the engine with gasoline. Doesn't seem to be any internal damage.
- 45-46: Tires have been installed. Incident report was submitted. Body work was completed by B&B auto body and fender flares are on order. Ladder testing was completed.
- 45-67: graphics were completed for Lucas device. Asst. Chief Ward and secretary will begin Paperwork for grant reimbursement from County.

B. Radios and Pagers

- New radios have been received. Programming and installation will begin.

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s) – *No reports and/or discussions unless otherwise noted*

F. Training Report

- Q2 training report: All driver re-qualifications are completed with exception of Gallman Jr, Wigdor, and White. When 62 comes back in service they will requalify.
- OSHA: Ortiz and Zheng did not complete. Zheng also dropped out of Fire1. He will be leaving for military soon. He left all district items in Lt. Geidel mailbox.
- Motion to terminate the active membership of A. Ortiz and R. Zheng due to failure to meet requirements of the district was made by Commissioner Liebermann.
Motion seconded by Commissioner Galvin.

- Commissioner Galvin Yes
- Commissioner Schappert Yes
- Commissioner Martino Yes

- Commissioner Lorenzini Absent
 - Commissioner Liebermann Yes
- Physicals: Ortiz, Morano (completed his today), White (has scheduled for July 22)
 - Motion to allow 45-31, July 29, 2025 and 45-46, August 7, 2025 to East Fishkill FF1 was made by Commissioner Schappert.
Motion seconded by Commissioner Liebermann.
- Commissioner Galvin Yes
 - Commissioner Schappert Yes
 - Commissioner Martino Yes
 - Commissioner Lorenzini Absent
 - Commissioner Liebermann Yes

COMMITTEE REPORTS

Personnel

- Just FYI: O. Reynolds went social. She has become a member of a dept. nearer her home.

Boy Scouts/Cub Scouts/JHF

- Boy Scouts are on summer break.

Buildings and Grounds – *No reports and/or discussions unless otherwise noted*

Building Expansion

- Meeting with Architect Sendlewski will be held Wednesday, July 16, 2025. Commissioner Martino will reach out for plans prior to meeting.

LOSAP – *No reports and/or discussions unless otherwise noted*

Policies and Procedures – *No reports and/or discussions unless otherwise noted*

Technology, IT Digital Communications

- Second computer in company office upstairs is asking for Microsoft office. Commissioner Schappert contacted Adam, Roberts IT.

Website Committee

- Press release was sent regarding recent Wappingers structure fire July 5, 2025. 45-11 and 45-46 responded. 45-46 was used as main engine.

Public Information Officers – *No reports and/or discussions unless otherwise noted*

Old Business – *No reports and/or discussions unless otherwise noted*

New Business

- Commissioner Schappert suggested holding budget meeting. Denise is away and will not be back until August 2nd. Secretary will confirm date she will return and is available. Treasurer and Deputy Treasurer have been working on budget.
- Commissioner Martino stated the district could support the JHF's. We do not have legally have to add them into our budget but we could if board feels appropriate.

A motion to adjourn was made by Commissioner Liebermann at 7:19 pm.

Motion seconded by Commissioner Martino.

- | | |
|---------------------------|--------|
| – Commissioner Galvin | Yes |
| – Commissioner Schappert | Yes |
| – Commissioner Martino | Yes |
| – Commissioner Lorenzini | Absent |
| – Commissioner Liebermann | Yes |

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary