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Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

www.HFD45.org



Meets Second and Fourth
Wednesday of each month

Board of Fire Commissioners

Michael Schappert - Chairman
Vincent Galvin – Deputy Chairman
Anthony Martino, Jr., Mark Liebermann
John Lorenzini

Justin R. Jerrick – Chief of Department
Nicholas Ward – 1st Assistant Chief
William H. Beale – Deputy Chief

MINUTES March 11, 2026 Meeting of the Board of Fire Commissioners

Attendees: Commissioner Michael Schappert– Chairman
Commissioner Vincent Galvin - Deputy Chairman
Commissioner Anthony Martino, Jr. (Absent)
Commissioner Mark Liebermann
Commissioner John Lorenzini

Chief: Justin Jerrick
1st Assistant Chief: Nicholas Ward
Deputy Chief: William H. Beale
District Secretary/Treasurer: Kim Flower
Attorney for District: Ian MacDonald (Absent)

Commissioner Schappert opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

Guest Speakers – *No reports and/or discussions unless otherwise noted*

Legal – *No reports and/or discussions unless otherwise noted*

Treasurer's Report

- Purchase orders, bills, and checks were signed.
- Motion to approve abstract dated March 11, 2026 consisting of 28 items for a total of \$ 202,317.81, with a transfer of \$ 122,900.00 from general savings to checking was made by Commissioner Galvin.
Motion seconded by Commissioner Liebermann.
 - Commissioner Galvin Yes
 - Commissioner Martino Absent
 - Commissioner Schappert Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes
- Motion to approve transfer of \$ 75,041.51 from NYCLASS apparatus reserve to general checking to make 45-46 final payment, to be reimbursed when check is received from town was made by Commissioner Liebermann,
Motion seconded by Commissioner Galvin.
 - Commissioner Galvin Yes
 - Commissioner Martino Absent
 - Commissioner Schappert Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes
- Check was received from town and wired into General Savings account March 5, 2026.
- Motion to transfer \$ 75,041.51 from general saving to NYCLASS apparatus reserve to reimburse for 45-46 final truck payment was made by Commissioner Galvin.
Motion seconded by Commissioner Liebermann.
 - Commissioner Galvin Yes
 - Commissioner Martino Absent
 - Commissioner Schappert Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes
- Commissioner Galvin suggested looking into short term NYCLASS or Tompkins accounts to earn interest on monies received from town. Commissioner Schappert will contact Tompkins Bank.
- Motion to allow Commissioner Schappert to contact Tompkins Bank and NYCLASS to inquire opening short term account was made by Commissioner Galvin.
Motion seconded by Commissioner Liebermann.

- Commissioner Galvin Yes
- Commissioner Martino Absent
- Commissioner Schappert Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

Secretary’s Minutes

- Motion to approve the secretary’s minutes for February 25, 2026 was made by Commissioner Liebermann.
Motion seconded by Commissioner Galvin.

- Commissioner Galvin Yes
- Commissioner Martino Absent
- Commissioner Schappert Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

Correspondence

- Motion to approve Thomas Gallman Sr. request for meeting room use, Saturday, March 14, 2026, 9:30 am – 3:00 pm was made by Commissioner Lorenzini.
Motion seconded by Commissioner Liebermann.

- Commissioner Galvin Yes
- Commissioner Martino Absent
- Commissioner Schappert Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

Commissioner Report – *No reports and/or discussions unless otherwise noted*

Chief’s Report – *No reports and/or discussions unless otherwise noted*

A. Apparatus (Repairs)

- Motion to allow 45-46 and 45-32 to assist at FF1 class, which we have one firefighter attending, April 13, April 18, and June 13 was made by Commissioner Liebermann.
Motion seconded by Commissioner Schappert.

- Commissioner Galvin Yes
- Commissioner Martino Absent
- Commissioner Schappert Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

- Commissioner were given letter from Hopewell Apparatus stating extend of rust on 45-62, 45-69, and 45-32.

45-62

The left side of floor pan by driver's area has rust wear. It appears if you were to hit that area there would be holes. If you are keeping the vehicle I would recommend a body shop to do some metal work there. The rear springs, due to age and weight of the skid unit, are starting to lose their "spring" and left side rear rubber block is missing. A spring company like McDonald & McDonald (845-562-5544) could take care of this issue.

45-69

Under the chassis the truck is showing heavy rust in spots like exhaust, brake lines, and just normal issues with our weather conditions in New York.

Both 45-62 and 45-69 passed NYS inspections so I wouldn't say they need to be removed from service but should be on the radar for the Board to be replacing before they start causing little issues that add up to large expenses.

45-32

The right side tandem area has heavy rust on rear end and outer tube area to brakes and the double frame is starting to rust jack; that's where rust is pushing the two (2) frames apart from each other. The rust is the reason why we had to replace that slack adjuster again. This vehicle did pass NYS inspection so doesn't have to come off the road, but not sure how long the replacement vehicle will be. The Board may want to consider selling it when the new one gets closer to being delivered before a large expensive issue happens.

- Chief Jerrick spoke with Jeff regarding new engine. It will be another 3 years before we receive.
- Commissioner Schappert asked the chief staff to reach out and ask if engine can be repaired enough to get up through until new truck arrives. They will ask Eagle Diesel to come down and check it out.
- The board asked chief staff to reach out for prices on a new plow truck.

B. Radios and Pagers – *No reports and/or discussions unless otherwise noted*

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s)

- Motion to make emergency purchase from Inter City Tire of two tires for 45-55 for a total of \$ 1,244.64 was made by Commissioner Liebermann.
Motion seconded by Commissioner Galvin.

- Commissioner Galvin Yes
- Commissioner Martino Absent
- Commissioner Schappert Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

F. Training Report

- The BEFO class has now become FF1.
- Two members will be attending hot training at New Hamburg Fire.

- Marty Novick from Marty’s Auto repair reached out to Deputy Chief Beale regarding cleaning up property in between his shop and our parking lot. The board has no problem.
- Motion to allow Marty Novick to clean side of building between auto shop and parking lot was made by Commissioner Liebermann.
Motion seconded by Commissioner Schappert.
 - Commissioner Galvin Yes
 - Commissioner Martino Absent
 - Commissioner Schappert Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes
- Deputy Chief Beale will contract dj for installation dinner contract and forward to secretary.

COMMITTEE REPORTS

Personnel

- Commissioner Schappert wrote up letters, per previous meeting to laborer. A copy was put in his file and one sent to him.
- Chief Jerrick reached out to fill in person Wigdor to fill in while Laborer attends training in FDIC. He will be at his own training that week so unable to fill in two open days. Board approved putting out notice to hire another per diem person.

Boy Scouts/Cub Scouts/JHF – *No reports and/or discussions unless otherwise noted*

Buildings and Grounds

- Sink in kitchen was snaked and unclogged by Mr. Rooter. Sent quote to repair leaking drain of \$1,591.20 (includes install stainless steel basket strainer, check drain pipe below sink and properly connect to existing s&j trap and piping, inspect emergency shut offs, and repair 1 ½” exposed plastic line up to 5’.
- The board requested laborer to obtain quotes for items necessary to repair and discuss during next meeting.
- Motion to approve New England Greenscape lawn maintenance contract for 2026 and 2027, at a rate of \$750/month, from April 1 – November 30 was made by Commissioner Liebermann.
Motion seconded by Commissioner Schappert.
 - Commissioner Galvin Yes
 - Commissioner Martino Absent
 - Commissioner Schappert Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes

- The board received contract for plowing and sanding at a price of \$3,660.00 per month beginning December 1, 2026 and ending March 31, 2027. The board asked secretary to reach out for quote to just sand and our employees will plow and shovel parking lot and sidewalks.

Building Expansion

- Legal notice ran in the Poughkeepsie Journal March 4, 2026 regarding new building vote on April 7, 2026. Jeff Sendlewski was here to take pictures during the week.
- Legal notice for special public information meeting, Tuesday, March, 31st was run in Southern Dutchess News.
- The board asked the secretary to reach out to the architect regarding a holding a meeting prior to the special meeting.

LOSAP

- All Commissioners received copy of 2025 Annual report.

Policies and Procedures

- Policies are being worked on. Commissioner Schappert was able to change them to word form.

Technology, IT Digital Communications – *No reports and/or discussions unless otherwise noted*

- The UPS server went down. Commissioner Schappert was able to bypass ups. He ordered a new battery but still not working.
- Motion to spend up to \$900.00 to purchase a new ups for server was made by Commissioner Liebermann.
Motion seconded by Commissioner Galvin.

- Commissioner Galvin Yes
- Commissioner Martino Absent
- Commissioner Schappert Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

Website Committee – *No reports and/or discussions unless otherwise noted*

Public Information Officers – *No reports and/or discussions unless otherwise noted*

Old Business

- Commissioner Galvin stated grant has been submitted. If grant is awarded for new training trailer we would have to possibly pay a portion on our own. If so, will have to be taken from reserves. FEMA grants have not opened yet.

New Business

- Motion to approve Hudson Valley Professionals Musicians for Lake George Convention, June 13, 2026, totaling \$3,000.00 for 12 piece band was made by Commissioner Galvin.
Motion seconded by Commissioner Schappert.
 - Commissioner Galvin Yes
 - Commissioner Martino Absent
 - Commissioner Schappert Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes

- Motion to approve annual level 1 and level 2 generator maintenance contract with H.A. Schreck was made by Commissioner Liebermann.
Motion seconded by Commissioner Galvin.
 - Commissioner Galvin Yes
 - Commissioner Martino Absent
 - Commissioner Schappert Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes

- Motion to allow D.C. fire brigade use of building for fire training, March 19, 2026 was made by Commissioner Schappert.
Motion seconded by Commissioner Galvin.
 - Commissioner Galvin Yes
 - Commissioner Martino Absent
 - Commissioner Schappert Yes
 - Commissioner Lorenzini Yes
 - Commissioner Liebermann Yes

A motion to adjourn was made by Commissioner Liebermann at 7:48 pm.
Motion seconded by Commissioner Galvin.

- Commissioner Galvin Yes
- Commissioner Martino Absent
- Commissioner Schappert Yes
- Commissioner Lorenzini Yes
- Commissioner Liebermann Yes

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary