Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

www.HFD45.org

Tel: (845) 297-4194
Fax: (845) 297-4560

Meets Second and Fourth Wednesday of each month

Board of Fire Commissioners
Michael Schappert - Chairman
Vincent Galvin – Deputy Chairman
Anthony Martino, Jr., Mark Liebermann
John Lorenzini

Justin R. Jerrick – Chief of Department
Nicholas Ward – 1st Assistant Chief
William H. Beale – Deputy Chief

MINUTES
March 25, 2026
Meeting of the Board of Fire Commissioners

Attendees:

	Commissioner Michael Schappert– Chairman	
	Commissioner Vincent Galvin - Deputy Chairman	
	Commissioner Anthony Martino, Jr.	
	Commissioner Mark Liebermann	
	Commissioner John Lorenzini	(Absent)

Chief:	Justin Jerrick	
1st Assistant Chief:	Nicholas Ward	
Deputy Chief:	William H. Beale	(Absent)
District Secretary/Treasurer:	Kim Flower	
Attorney for District:	Ian MacDonald	

Commissioner Schappert opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

Guest Speakers – *No reports and/or discussions unless otherwise noted*

Legal

- Attorney MacDonald confirmed legal notice was placed in Poughkeepsie Journal. It ran in the March 4, 2026 edition.

Treasurer's Report

- Purchase orders, bills, and checks were signed.

- Motion to approve abstract dated March 25, 2026 consisting of 24 items for a total of $ 232,466.91, from general savings to checking was made by Commissioner Martino.
  Motion seconded by Commissioner Galvin.

  – Commissioner Galvin Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Liebermann Yes

- Motion to transfer $30,000.00 from general savings to NYCLASS savings (SCBA account) per the 2026 budget was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  – Commissioner Galvin Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Liebermann Yes

- Motion to approve the following budget modifications; $767.00 from out of state/training/travel to out of state/registration, $1,977.97 from district expense/training to district expense/inspection dinner, and $50.00 from district expense/equip to district expense/late fees and finance charges was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  – Commissioner Galvin Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Liebermann Yes

Secretary's Minutes

- Motion to approve the secretary's minutes for March 11, 2026 was made by Commissioner Galvin.
  Motion seconded by Commissioner Liebermann.

  – Commissioner Galvin Yes

- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Lorenzini Absent
- Commissioner Liebermann Yes

- Motion to approve the secretary's special meeting minutes for March 18, 2026 was made by Commissioner Galvin.
  Motion seconded by Commissioner Schappert.

  - Commissioner Galvin Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Liebermann Yes

Correspondence – *No reports and/or discussions unless otherwise noted*

Commissioner Report

- Commissioner Liebermann will be out on medical as of May 6, 2026.

Chief's Report

- Motion to hold hose and ground ladder testing, beginning May 4, 2026, not to exceed $6,541.40 was made by Commissioner Schappert.
  Motion seconded by Commissioner Galvin.

  - Commissioner Galvin Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Liebermann Yes

A. Apparatus (Repairs)

- Motion to approve up to $852.95 to install battery conditioner on 45-59, was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Galvin Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Liebermann Yes

B. Radios and Pagers – *No reports and/or discussions unless otherwise noted*

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s) – *No reports and/or discussions unless otherwise noted*

F. Training Report

- Quarter one training is completed. Chief Jerrick will have a list for the board next meeting.

- One firefighter will is signed up for boot camp this summer.

- Motion to allow Commissioner Galvin use of 45-59 to attend mini-summit in Westchester was made by Commissioner Liebermann.
  Motion seconded by Commissioner Schappert.

  - Commissioner Galvin Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Liebermann Yes

COMMITTEE REPORTS

Personnel – *No reports and/or discussions unless otherwise noted*

Boy Scouts/Cub Scouts/JHF

- Boy Scouts are doing well. Juniors are doing well.

Buildings and Grounds

- Leak in kitchen sink has been repaired.

- Semi-annual suppression inspection has been completed. A system cylinder hydrotest should be completed as they should be done every 12 years and our last was 2015.

- Motion to allow Kingston Fire Equipment conduct a cylinder hydrotest, not to exceed $850 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Galvin Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Liebermann Yes

- Secretary will contact Hoodz to clean kitchen and exhaust in June.

- Commissioner Galvin asked about holes in parking lot. Commissioner Schappert stated he has cold patch at his residence and will bring it in for maintenance to repair holes.

Building Expansion

- Motion to designate Fran Houghton as chairman and Paolina Lita and Ann Marie Pantaleo as inspectors for upcoming special vote, Tuesday, April 7, 2026 with a compensation of $80 per inspector was made by Commissioner Lieberman.
  Motion seconded by Commissioner Galvin.

  - Commissioner Galvin Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Liebermann Yes

- Commissioners are awaiting drafts of flyers for next week meeting to be sure changes are not necessary. The board will discuss what they would like on the website.

LOSAP – *No reports and/or discussions unless otherwise noted*

Policies and Procedures

- Secretary is working on.

Technology, IT Digital Communications

- Commissioner Schappert placed the order for the ups for server. He sent a copy of the P.O. and should be received by early next week.

Website Committee – *No reports and/or discussions unless otherwise noted*

Public Information Officers – *No reports and/or discussions unless otherwise noted*

Old Business

- Pushbar for utv was ordered. The driver causing the damage is paying for repairs.

New Business

- There will be a work detail Saturday at 8:30 am to clean up in preparation for next week public presentation.

- Motion to approve company bucket drive with apparatus at chief's discretion, Saturday, May 9, 2026 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Galvin Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Liebermann Yes

- Commissioner Martino discussed hosting a possible car show. Further discussion will be had.

- Commissioner Galvin stated we were signed up by FASNY to host recruitment and retention on April 18th and 19th. The board was unaware and some members will be away and others will be in FDIC so we are not able to hold it here. The board asked to please discuss with them before committing in future.

- Motion to allow company to hold pancake breakfast April 10, May 10, September 13, October 11, November 8, and December 13 was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Galvin Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Liebermann Yes

- Commissioner Galvin's granddaughter, Abby needs community service time. She will help with cleaning, breakfasts, and other services.

- Motion to enter into executive session at 7:32 pm to discuss a personnel matter was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Galvin Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Liebermann Yes

- Motion to exit executive session at 8:10 pm was made by Commissioner Galvin.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Galvin Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Liebermann Yes

No decisions were made an no money was spent while in executive session.

A motion to adjourn was made by Commissioner Liebermann at 8:11 pm.
Motion seconded by Commissioner Galvin.

- Commissioner Galvin Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Lorenzini Absent
- Commissioner Liebermann Yes

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary