Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

www.HFD45.org

Tel: (845) 297-4194
Fax: (845) 297-4560

Meets Second and Fourth Wednesday of each month

Board of Fire Commissioners
Michael Schappert - Chairman
Vincent Galvin – Deputy Chairman
Anthony Martino, Jr., Mark Liebermann
John Lorenzini

Justin R. Jerrick – Chief of Department
Nicholas Ward – 1st Assistant Chief
William H. Beale – Deputy Chief

MINUTES
April 23, 2026
Meeting of the Board of Fire Commissioners

Attendees:
Commissioner Michael Schappert– Chairman
Commissioner Vincent Galvin - Deputy Chairman (Absent)
Commissioner Anthony Martino, Jr.
Commissioner Mark Liebermann
Commissioner John Lorenzini (Absent)

Chief:	Justin Jerrick	(Absent)
1st Assistant Chief:	Nicholas Ward	(Absent)
Deputy Chief:	William H. Beale	(Absent)
District Secretary/Treasurer:	Kim Flower	
Attorney for District:	Ian MacDonald	

Commissioner Schappert opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

Guest Speakers

- Jeff and Martin Sendlewski, Architect: Discussion was had as to how the district will proceed after building vote did not pass. Further talks will be had in the future.

Legal – *No reports and/or discussions unless otherwise noted*

Treasurer's Report

- Purchase orders, bills, and checks were signed.

- Motion to approve abstract dated April 23, 2026 consisting of 22 items for a total of $ 24,691.91, with a transfer from general savings to checking was made by Commissioner Martino.
  Motion seconded by Commissioner Liebermann.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Galvin Absent

Secretary's Minutes

- Motion to approve the secretary's minutes for April 8, 2026 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Galvin Absent

Correspondence

- Motion to allow Chairman to sign yearly maintenance contract with Dutchess Overhead Doors, $2,500.00 was made by Commissioner Martino.
  Motion seconded by Commissioner Liebermann.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Galvin Absent

- Motion to approve Paul Rogers meeting room request for Sunday, July 12, 2026, pending company approval was made by Commissioner Liebermann.
  Motion seconded by Commissioner Schappert.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Lorenzini Absent
- Commissioner Galvin Absent

Commissioner Report – *No reports and/or discussions unless otherwise noted*

Chief's Report – *No reports and/or discussions unless otherwise noted*

A. Apparatus (Repairs) – *No reports and/or discussions unless otherwise noted*

B. Radios and Pagers – *No reports and/or discussions unless otherwise noted*

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s) – *No reports and/or discussions unless otherwise noted*

F. Training Report – *No reports and/or discussions unless otherwise noted*

COMMITTEE REPORTS

Personnel

- Motion to enter into executive session at 7:24 pm to discuss a personnel matter was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Galvin Absent

- Motion to exit executive session at 7:32 pm was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Galvin Absent

No decisions were made an no money was spent while in executive session.

- Motion to change Laborer, Kevin Cruz from salary to an hourly rate of $24.52 per hour, effective Monday, April 27, 2026, a letter will be sent stating his hours will be Monday – Friday, 8:00 am – 4:00 pm, any hours after 4:00 pm must be approved by the Commissioners, any overtime must be approved by the board and at least 50% of the hours must be spent maintaining building (ie… cleaning, repairs, anything else pertaining to the building) and firematic duties are to be secondary to maintaining the building was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Galvin Absent

Boy Scouts/Cub Scouts/JHF

- Boy Scouts are meeting this evening.

Buildings and Grounds

- Hydrotest for suppression system is completed.

Building Expansion

- District will be moving forward this coming year as necessary.

LOSAP

- All distributions are moving along correctly.

Policies and Procedures

- Secretary working on.

Technology, IT Digital Communications

- There was a problem with UPS battery backup. Adam replaced UPS battery backup. Hoping all will be good.

- Motion to approve the purchase of a Cyberpower UPS battery backup, not to exceed $360.00 was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Galvin Absent

Website Committee

- All working great.

Old Business – *No reports and/or discussions unless otherwise noted*

New Business

- The board needs an incident report from Commissioner Galvin for accident that occurred during recent wake.

A motion to adjourn was made by Commissioner Liebermann at 7:42 pm.
Motion seconded by Commissioner Martino.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Lorenzini Absent
- Commissioner Galvin Absent

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary