Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

www.HFD45.org

Tel: (845) 297-4194
Fax: (845) 297-4560

Meets Second and Fourth Wednesday of each month

Board of Fire Commissioners
Michael Schappert - Chairman
Vincent Galvin – Deputy Chairman
Anthony Martino, Jr., Mark Liebermann
John Lorenzini

Justin R. Jerrick – Chief of Department
Nicholas Ward – 1st Assistant Chief
William H. Beale – Deputy Chief

MINUTES
May 13, 2026
Meeting of the Board of Fire Commissioners

Attendees:
Commissioner Michael Schappert– Chairman
Commissioner Vincent Galvin - Deputy Chairman
Commissioner Anthony Martino, Jr.
Commissioner Mark Liebermann
Commissioner John Lorenzini

Chief:	Justin Jerrick	
1st Assistant Chief:	Nicholas Ward	
Deputy Chief:	William H. Beale	(Absent)
District Secretary/Treasurer:	Kim Flower	
Attorney for District:	Ian MacDonald	(Absent)

Commissioner Schappert opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

Guest Speakers – *No reports and/or discussions unless otherwise noted*

Legal – *No reports and/or discussions unless otherwise noted*

Treasurer's Report

- Purchase orders, bills, and checks were signed.

- Motion to approve abstract dated May 13, 2026 consisting of 27 items for a total of $ 29,137.17, with a transfer from general savings to checking was made by Commissioner Martino.
  Motion seconded by Commissioner Galvin.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Yes
  – Commissioner Galvin Yes

Secretary's Minutes

- Motion to approve the secretary's minutes for April 23, 2026 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Abstain
  – Commissioner Galvin Yes

Correspondence – *No reports and/or discussions unless otherwise noted*

Commissioner Report

- Commissioner Galvin asked if our vendors are receiving prevailing wage. Most of our vendors are done under bids. Only capital projects are prevailing wages.

- Commissioner Schappert went to Restaurant Depot to purchase supplies for pancake breakfast and in error used district card. Commissioner Galvin stated more things should maybe be bought from Restaurant Depot instead of Amazon but at times Amazon in less expensive.

- Motion to allow district to pay the recent Restaurant Depot expense, in the amount of $384.93 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Yes

- Commissioner Galvin Yes

Chief's Report

- Hose and ground ladder testing was last week. Asst. Chief Ward reached out to American Testing to set date for aerial testing.

A. Apparatus (Repairs) – *No reports and/or discussions unless otherwise noted*

- 45-62: The differential was ordered as an emergency purchase. McDonald & McDonald received it on Tuesday and began working on it. They are hoping to have completed by Friday.

- 45-32: Asst. Chief Ward is waiting for more information from Eagle Diesel. Looking back on service histories there have been issues with the tank leaking from the top. Eagle Diesel did say the truck can remain in service.

- 45-46: Air leaks repaired today. Campbell came and stressed the hydraulic leak during hose hose testing which have been fixed and the coolant leak is fixed. Meanwhile EVS installed new Apex radio. Two leaks were found under the console area and repaired.

- 45-11: Firematic: corrosion repair: $3,333.73
  exhaust blanket: $578.59
  front bumper guard: $780.00

- Motion to make repairs to 45-11 per quote, up to $4,800.00 was made by Commissioner Martino.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Galvin Yes

- Motion to approve emergency repairs to axle assembly on 45-62, not to exceed $4,250.00 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Galvin Yes

- Incident reports for 45-62 (no damage to truck) and 45-46 (needed tire replaced) have been submitted to chief and given to district secretary. Tire was replaced on 45-46.

- Asst. Chief Ward currently working on specs for a new skid for replacement brush truck. Approx. price $150,000.00.

B. Radios and Pagers

- Motion to purchase (10) pagers, on state bid, up to $3,500.00 was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Galvin Yes

- Asst. Chief Ward and Lt. White have received samples of different radios (Kenwood and Motorola) for future discussions to replace radios. They are awaiting prices for different payment options.

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s)

- Motion to spend up to $660.00 to purchase helmet shields was made by Commissioner Galvin.
  Motion seconded by Commissioner Schappert.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Galvin Yes

- Motion to spend up to $25,822.36 to purchase four (4) sets of turnout gear from MES, under Sourcewell contracts was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Galvin Yes

F. Training Report

- OSHA was sent to all members for quarterly training.

- Driver requalification has started. Due to conflict this Saturday has been rescheduled.

- Motion to allow members and apparatus to attend Community Day Parade on May 16, 2026 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Schappert.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Lorenzini Yes
- Commissioner Galvin Yes

- Motion to allow members and apparatus, at the chiefs discretion to attend Lake George Parade June 12 – 14, (Hudson Valley Assoc. Parade) was made by Commissioner Galvin.
  Motion seconded by Commissioner Lorenzini.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Galvin Yes

- Motion to allow 45-55 and members to attend Dutchess County parade in Millbrook, July 18, 2026 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Galvin Yes

- Motion to allow Captain Cruz use of district vehicle May 20 – 26 while Asst. Chief is away was made by Commissioner Martino.
  Motion seconded by Commissioner Schappert.

  - Commissioner Liebermann No
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Galvin No

- Commissioner Schappert and a few other members spoke with TEK during physicals this past Monday. Anyone that is touching a hose being it interior or exterior must have a FIT test. Members should do an exterior/scba test. Further research will be conducted.

COMMITTEE REPORTS

Personnel

- Motion to approve new junior member Yasir Caceres and Jayden Cintron pending lines, background check and physical was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Lorenzini Yes
- Commissioner Galvin Yes

- Motion to approve status change for Michael Stearns to active pending new updated district application and physical was made by Commissioner Liebermann.
  Motion seconded by Commissioner Schappert.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Galvin Yes

- Motion to enter into executive session at 7:25 pm to discuss personnel matters was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Galvin Yes

- Motion to exit executive session at 8:14 pm was made by Commissioner Martino.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Yes
  - Commissioner Galvin Yes

No decisions were made an no money was spent while in executive session.

- Commissioner Lorenzini left meeting during executive session.

- Motion to approve Ryan VanNess status change request to active pending updated application with correct address and physical was made by Commissioner Martino.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann No
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Galvin Yes

Boy Scouts/Cub Scouts/JHF

- All is good. Boy Scouts will be meeting tomorrow night. Commissioner Galvin will be helping with their profiles.

Buildings and Grounds

- H.O. Penn performed six month protection service to new generator to be installed in new bldg.. They highly recommend it be moved indoors until running. There is rust beginning and mice.

- Hoodz will be here in June to clean stove area.

- Rycor will be here in July to clean all air conditioning unit heads. The first unit in meeting room is blowing out black particles.

- Secretary will order two bollards from Grainger for diesel tank to close out permit.

Building Expansion

- Motion to approve bond resolution authorizing the issuance of bonds in a principal amount not to exceed $18,995,000.00 to finance a part of the cost of the construction of a two-story fire house, stating the estimated maximum cost thereof is $19,495,000.00 appropriating said amount for such purpose, including the expenditure of $500,000.00 from the fire district's capital reserve fund to pay the balance of said appropriation; and providing for the levy and collection of taxes to pay the principal of said bonds and the interest thereon as the same become due and payable the Board of the Fire Commissioners of the Hughsonville Fire District was made by Commissioner Martino.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Galvin Yes

- The flyer is on hold until end of month meeting.

LOSAP – *No reports and/or discussions unless otherwise noted*

Policies and Procedures

- Commissioner Liebermann stated policies must be completed. Secretary has been working on in between audit requests. Kevin Geidel will continue with policy merging with Lexipols and ours.

Technology, IT Digital Communications

- Motion to increase key fob purchase to spend up to $200 was made by Commissioner Schappert. Motion seconded by Commissioner Martino.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Lorenzini Absent
- Commissioner Galvin Yes

Website Committee

- The new company Vice-President and new photos will be updated.

Old Business – *No reports and/or discussions unless otherwise noted*

New Business

- Room per diems for active members: $117/night
- Per diem for food for active members: $86/ea (Saturday)

- Member, Trevor Dhalla requested purchase of new bunting. Old are tearing. Exempts will purchase.

A motion to adjourn was made by Commissioner Martino at 8:39 pm.
Motion seconded by Commissioner Galvin.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Lorenzini Absent
- Commissioner Galvin Yes

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary