Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

Tel: (845) 297-4194
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www.HFD45.org

Meets Second and Fourth Wednesday of each month

Board of Fire Commissioners
Michael Schappert - Chairman
Vincent Galvin – Deputy Chairman
Anthony Martino, Jr., Mark Liebermann
Thomas Gallman, Sr.

Justin R. Jerrick – Chief of Department
Nicholas Ward – 1st Assistant Chief
William H. Beale – Deputy Chief

MINUTES
June 24, 2026
Meeting of the Board of Fire Commissioners

Attendees:
Commissioner Michael Schappert– Chairman
Commissioner Vincent Galvin - Deputy Chairman
Commissioner Anthony Martino, Jr.
Commissioner Mark Liebermann
Commissioner Thomas Gallman, Sr.

Chief:	Justin Jerrick	(Absent)
1st Assistant Chief:	Nicholas Ward	(Absent)
Deputy Chief:	William H. Beale	
District Secretary/Treasurer:	Kim Flower	
Attorney for District:	Ian MacDonald	

Commissioner Schappert opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

Guest Speakers – *No reports and/or discussions unless otherwise noted*

Legal

- Attorney MacDonald contacted Chris Dawson, Surfside on the Lake, Lake George. She is claiming that by contract, the down payment was forfeited. Attorney MacDonald requested a copy of the contract but has not received as of yet. He reached out prior to this evenings meeting and she was unavailable. There is a discrepancy between what Chris is saying and what their website states. Commissioner Martino does not have a formal signed contract. He set all rooms up with Chris's daughter. The Board asked if possible to take to court but the fees would be more than what we may have returned. Attorney MacDonald will send a demand letter.

- Commissioner Liebermann asked if there is a conflict with newly appointed Commissioner Gallman and his district appointed position as EMS Lieutenant. Attorney MacDonald does not feel there is a conflict as there would only be a conflict if he were a Chief or Assistant Chief.

Treasurer's Report

- Purchase orders, bills, and checks were signed.

- Motion to approve abstract dated June 24, 2026 consisting of 21 items for a total of $ 14,056.33, with a transfer from general savings to checking was made by Commissioner Martino.
  Motion seconded by Commissioner Schappert.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Galvin Yes
  – Commissioner Gallman Yes

Secretary's Minutes

- Motion to approve the secretary's minutes for June 10, 2026 was made by Commissioner Martino.
  Motion seconded by Commissioner Liebermann.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Galvin Yes
  – Commissioner Gallman Yes

Correspondence

- The annual AFDSNY meeting will be held in Saratoga Springs, October 7 – 10. Commissioner Schappert stated the Association did not break down what the sessions are it simply states round 1-4. Commissioner Galvin stated he has already made his reservation and Commissioner Schappert stated he should not have made reservations until the board approved attending.

Commissioner Report

- Since the appointment of Commissioner Gallman someone must take the place of past Commissioner Lorenzini's committee spots. Commissioner Gallman will be on financial oversight and Boy Scouts/Cub Scouts, Commissioner Liebermann will be on Workplace violence/sexual harassment oversight, Commissioner Schappert will be on building and grounds and LOSAP.

Chief's Report

- Motion to allow the Captain Cruz, 1st Lieutenant Dhalla and Commissioner Schappert use of a district vehicle while Asst. Chief Ward and Deputy Chief Beale are away July 12 – July 24 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Gallman.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Commissioner Liebermann stated a driver during the day should be assigned a vehicle.

- Motion to host a pump class July 15th, July 23rd, July 29th, July 31st, Aug. 6th, Aug. 8th, and Aug. 12th was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- This past Monday evening there was a difficulty breathing call and several emt's were still at the station so were able to respond very quickly. Man was in cardiac arrest. The lucas was used fully, all done properly. When arrived to hospital the man was conscious and alert.

A. Apparatus (Repairs)

- 45-11: back in service.

- 45-31: was out of service for a short time regarding a wiring issue.

- 45-46: during a recent call the tip of the ladder hit the building. The rails are bent so will need repairs.

B. Radios and Pagers – *No reports and/or discussions unless otherwise noted*

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s) – *No reports and/or discussions unless otherwise noted*

F. Training Report

- 2nd quarter training is due June 30th. Members asked to print certificates and place in run box. A copy will be given to district secretary.

COMMITTEE REPORTS

Personnel

- Motion to remove Jared Wigdor, as cleaner and place as a contractor due to inability to fill in for laborer when needed and place Brandon Compasso as cleaner was made by Commissioner Gallman.
  Motion seconded by Commissioner Liebermann.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Galvin Yes
  – Commissioner Gallman Yes

- Commissioner Liebermann stated a social member was seen driving a chief vehicle during parade in Lake George. Social members are not insured as drivers therefore are not permitted to drive any district vehicles. Social members can only be a passenger in the vehicles to get to and from parades with the entire board's approval only.

Boy Scouts/Cub Scouts/JHF

- Motion to remove John Lorenzini as signer on the Boy Scout accounts was made by Commissioner Liebermann.
  Motion seconded by Commissioner Schappert.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Galvin Yes
  – Commissioner Gallman Yes

- Jolene should be on all Boy Scout accounts. Bank statements have not been filed in the district office in a couple of years. Secretary will call Christine and ask what council states regarding filing with district.

Buildings and Grounds

- Floor by back door in kitchen is continuing to be wet under rug. The cooler has been moved for a couple of weeks so that was not the reason for water. Will continue to watch.

- Bollards have been received. Will have to research contractor to install.

- Hoodz was here to clean kitchen but did not complete the work. The oven and flat top were not cleaned. Secretary will schedule for them to come back.

Building Expansion

- The legal notice was posted in the newspaper, placed on signboard, given to town, and posted on doors for July 7, 2026 new building vote.

LOSAP – *No reports and/or discussions unless otherwise noted*

Policies and Procedures – *No reports and/or discussions unless otherwise noted*

Technology, IT Digital Communications

- Commissioner Schappert sent a note to CDW regarding return. Because the return was beyond it's return date, it all has to be done through a rep. Commissioner Schappert will call again.

Website Committee

- All is good. The picture format was changed.

Old Business

- Commissioner Martino stated the poker run was cancelled for this weekend. They could not get enough bikers. The wpdh roofathon will still be on for this weekend.

New Business

- Treasurer requested to connect with RBT to close out 2025 accrued payments and show what must be completed at end of each year.

- Motion to call an RBT associate to close our last year Quickbooks and get notes as to what should be done at end of each year was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

A motion to adjourn was made by Commissioner Liebermann at 7:40 pm.
Motion seconded by Commissioner Schappert.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes

– Commissioner Gallman Yes

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary