Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

www.HFD45.org

Tel: (845) 297-4194
Fax: (845) 297-4560

Meets Second and Fourth Wednesday of each month

Board of Fire Commissioners
Michael Schappert - Chairman
Vincent Galvin – Deputy Chairman
Anthony Martino, Jr., Mark Liebermann
John Lorenzini

Justin R. Jerrick – Chief of Department
Nicholas Ward – 1st Assistant Chief
William H. Beale – Deputy Chief

MINUTES
June 10, 2026
Meeting of the Board of Fire Commissioners

Attendees:

	Commissioner Michael Schappert– Chairman	
	Commissioner Vincent Galvin - Deputy Chairman	
	Commissioner Anthony Martino, Jr.	
	Commissioner Mark Liebermann	
	Commissioner John Lorenzini	(Absent)

Chief:	Justin Jerrick	
1st Assistant Chief:	Nicholas Ward	
Deputy Chief:	William H. Beale	
District Secretary/Treasurer:	Kim Flower	
Attorney for District:	Ian MacDonald	(Absent)

Commissioner Schappert opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

- Motion to amend the Agenda to read the correspondence with the resignation and make the appointment as necessary was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Galvin Yes

- Chairman Schappert read off letter from John Lorenzini stating effective June 10, 2026 stating due to an in-pass with the board, as it sits, he is resigning.

- Motion to accept John Lorenzini resignation letter, as Commissioner, was made by Commissioner Liebermann without regret.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Galvin Yes

- Motion to appoint Thomas Gallman, Sr., as Commissioner for the remainder of 2026 was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes

Newly appointed Commissioner Gallman, Sr. was sworn in and oath was given to the district secretary to file.

Guest Speakers – *No reports and/or discussions unless otherwise noted*

Legal – *No reports and/or discussions unless otherwise noted*

Treasurer's Report

- Purchase orders, bills, and checks were signed.

- Motion to approve abstract dated June 10, 2026 consisting of 30 items for a total of $ 55,186.69, with a transfer from general savings to checking was made by Commissioner Martino.
  Motion seconded by Commissioner Schappert.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes

- Commissioner Schappert Yes
- Commissioner Gallman Yes
- Commissioner Galvin Yes

- All Commissioners have received a draft copy of the 2025 audit. There are two recommendations that are unclear what they are referring to . Secretary will call auditor for clarification.

Secretary's Minutes

- Motion to approve the secretary's minutes for May 27, 2026 was made by Commissioner Martino.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

Correspondence

Commissioner Report

- Motion to allow WPDH the use of the parking lot to kick off their poker run/roof top event Sunday, June 28, 2026 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Gallman.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

Chief's Report

- Motion to host DCC ems mci annual training, Monday, July 27, 2026 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Schappert.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

- Chief Jerrick received an email stating the district was not selected for the FEMA grant last year.

- Motion to retain Dr. Paige Reinfeld as the Medical Director the EMS PCR's in the amount of $1,200.00 per year was made by Commissioner Martino.

Motion seconded by Commissioner Galvin.

- Commissioner Liebermann No
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Gallman Yes
- Commissioner Galvin Yes

A. Apparatus (Repairs)

- 45-31: Assistant Chief Ward has call into Hopewell to recheck roof and reseal around some of the lights.

- 45-11: Sunday, June 14th the truck will be stripped and taken over to firematic for approved repairs.

- 45-62: Asst. Chief Ward sent the board quote for new utility. Commissioner Galvin is working on grant for utility.

- Motion to move forward with the purchase of a new utility, not to exceed $150,000.00 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Gallman.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes (subject to color (red))
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

- Motion to allow secretary to write up permissive referendum to purchase new 45-62, not to exceed $150,000.00 and place legal notice in paper was made by Commissioner Schappert.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

B. Radios and Pagers

- Pagers are in. They were sent to NYCOMCO to be engraved.

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s)

- Motion to purchase ems supplies from Medical Warehouse, not to exceed $2,906.76 was made by Commissioner Galvin.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

F. Training Report

- Motion to allow an engine, of the chief's choice to assist with FF1, June 29th and July 31st was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

- Motion to allow a qualified driver to take 45-62 to EVOC on June 20, 2026 in East Fishkill was made by Commissioner Gallman.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

- There will be a dedication at the new fire training center, June 20, 2026 at 10:00 am.

- Deputy Chief Beale will be on vacation July 12 – July 28th. His vehicle will be turned in to the chief. He will also be away this weekend for the Lake George Assoc. convention.

COMMITTEE REPORTS

Personnel

- Motion to approve Alex Lorenzini status change to active pending physical was made by Commissioner Galvin.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes

- Commissioner Schappert Yes
- Commissioner Gallman Yes
- Commissioner Galvin Yes

Boy Scouts/Cub Scouts/JHF

- Boy Scouts are doing good. More Eagles will be coming up soon. Discussion will be had in near future to possibly add Commissioner Gallman as Boy Scout liaison.

Buildings and Grounds

- Motion to approve emergency repair of water heater, in the amount of $5,220.00, by Folkes Heating and Cooling was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

- Secretary will look into buying and renting hallway rugs.

Building Expansion

- Motion to designate Fran Houghton as chairman and Paolina Lita and Ann Marie Pantaleo as inspectors for upcoming special vote, Tuesday, July 7, 2026 with a compensation of $80 per inspector was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

- Flyers are being worked on by Sendlewski Architecture and Dutchess ProPrint. Flyers will be mailed to every voter in district.

LOSAP – *No reports and/or discussions unless otherwise noted*

Policies and Procedures

- Policies are being worked on. Very tedious work. Will take time to go through every one.

Technology, IT Digital Communications

- Commissioner Schappert ordered and received new key fobs. Commissioner Gallman sent information regarding tags for iphones in lieu of fobs. Commissioner Schappert will research further.

Website Committee – *No reports and/or discussions unless otherwise noted*

Old Business – *No reports and/or discussions unless otherwise noted*

New Business

- Motion to enter into executive session at 7:33 pm to discuss personnel matters was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

- Motion to exit executive session at 7:47 pm was made by Commissioner Liebermann.
  Motion seconded by Commissioner Schappert.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

No decisions were made an no money was spent while in executive session.

- Motion for laborer to punch in and out for all calls during work hours and must make up hours before 8:00 am but not after 4:00 pm, with a max of 40 hours per week was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Gallman Yes
  - Commissioner Galvin Yes

- Secretary will order district phone for new Commissioner Gallman.

A motion to adjourn was made by Commissioner Liebermann at 7:49 pm.
Motion seconded by Commissioner Martino.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Gallman Yes
- Commissioner Galvin Yes

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary