Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

www.HFD45.org

Tel: (845) 297-4194
Fax: (845) 297-4560

Meets Second and Fourth Wednesday of each month

Board of Fire Commissioners
Michael Schappert - Chairman
Vincent Galvin – Deputy Chairman
Anthony Martino, Jr., Mark Liebermann
Thomas Gallman, Sr.

Justin R. Jerrick – Chief of Department
Nicholas Ward – 1st Assistant Chief
William H. Beale – Deputy Chief

MINUTES
July 22, 2026
Meeting of the Board of Fire Commissioners

Attendees:
Commissioner Michael Schappert– Chairman
Commissioner Vincent Galvin - Deputy Chairman
Commissioner Anthony Martino, Jr.
Commissioner Mark Liebermann
Commissioner Thomas Gallman, Sr.

Chief:	Justin Jerrick	
1st Assistant Chief:	Nicholas Ward	
Deputy Chief:	William H. Beale	(Absent)
District Secretary/Treasurer:	Kim Flower	
Attorney for District:	Ian MacDonald	

Commissioner Schappert opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

Guest Speakers – *No reports and/or discussions unless otherwise noted*

Legal

- Motion to enter into executive session at 6:57 pm to discuss personnel and legal matters was made by Commissioner Schappert.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to exit executive session at 7:37 pm was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

No decisions were made an no money was spent while in executive session.

- The Board and Attorney had a discussion with the Laborer and he will be suspended for one week, beginning Monday, June 27, 2026 and if the reporting time continues to be a problem the next step will be termination.

Treasurer's Report

- Purchase orders, bills, and checks were signed.

- Motion to approve abstract dated July 22, 2026 consisting of 20 items for a total of $ 38,574.08, with a transfer from general savings to checking was made by Commissioner Martino.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to make the following budget modifications:
  From: Benefit expenses/accident&sickness $674.00, Benefit expenses/cancer insurance $625.00, Benefit expenses/workers comp $1,973.00, Professional fees/audit services $500.00, insurance/crime $61.00, Insurance/liability insurance $1,434.61, Consumables/chief council $789.19, District expense/awards $5,518.82, Bldg expense/electronic key $314.01, Equip testing/hurst tool $716.20, Equip testing/hose test $220.00, To: Vehicle/repairs $5,267.61,

Consumables/food/dept $789.19, District expense/consultants $790.00, Medical services/annual physical $5,078.00, Medical services/new member $31.00, Medical services/physical fitness $870.03 was made by Commissioner Schappert.
Motion seconded by Commissioner Liebermann.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Yes

Secretary's Minutes

- Motion to approve the secretary's minutes for July 8, 2026 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

Correspondence

- Secretary received a text from Kevin from movie Best Medicine asking, if possible to use the firehouse while shooting in Wappinger area on Tuesday July 28th and 29th. Secretary is waiting for formal contract and further details.

- Motion to allow Best Medicine cast and crew use of the premises while filming in the area, at a rate of $1,000/day was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Secretary will also let them know facility must be cleaned after their use.

Commissioner Report – *No reports and/or discussions unless otherwise noted*

Chief's Report – *No reports and/or discussions unless otherwise noted*

A. Apparatus (Repairs)

- 45-59: has mis-fire. Mechanic removed the valve cover, rotated the engine and found push rods not moving. There are a couple options: (1) remove cylinder head and if cam is good they put a set of lifters on that side of engine and will cost approx.. $5,000. (2) If cam is not good, cost is

approx.. $9,800 and they replace both lifters and cam shaft. (3) Replace engine at a cost of approx.. $12,000.

- Motion to replace motor on 45-59, with a 3 year 100,000 miles warranty, not to exceed $12,000 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- 45-55: Compass found faulty relay and were able to repair front a/c. They got half of the back a/c. There is a major part leaking but the vendor no longer makes that system so Compass is working on getting quote for what we need to repair. Front half of rear system and cab is working.

- 45-62: Had fuel pump issue on skid motor. It is now repaired.

- Asst. Chief Ward will have a better idea sometime next week as to when the new 45-62 will be coming in. Mobile units have already been received.

- 45-32: Had a leak in the pump but is now repaired.

B. Radios and Pagers

- Chief Jerrick will ask Motorola sales rep and R. White to attend next meeting to discuss options to purchase and lease 60 new APX8000 portable radios.

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s) – *No reports and/or discussions unless otherwise noted*

F. Training Report

- Pump ops class was cancelled, due to lack of enrollment.

- Commissioner Schappert will continue the use of a district vehicle to have the ability to respond to station for calls.

COMMITTEE REPORTS

Personnel – *No reports and/or discussions unless otherwise noted*

Boy Scouts/Cub Scouts/JHF

- Boy Scouts will begin in September.

Buildings and Grounds

- Secretary received quote from Freer Landscaping of $1,400 to install two bollards by diesel tank. Commissioners feel quote is high for two holes. Commissioner Gallman is waiting for quote from another landscaper.

- Rycor will be here tomorrow to repair a/c in meeting room.

- Secretary met with Unifirst last week. Still waiting for quote.

Building Expansion

- Vote will be put out with Commissioner election Tuesday, December 8th

LOSAP – *No reports and/or discussions unless otherwise noted*

Policies and Procedures

- Chief Jerrick and the secretary have been working on policies and will begin to disburse to the Commissioners for review. Working on a final approval date of no later than December 2026.

Technology, IT Digital Communications – *No reports and/or discussions unless otherwise noted*

- Commissioner Schappert received response from CDW regarding return. Rep. stated was outside of return window and they will only replace or repair at this time. Commissioner Schappert said can use in chief's office for their computers.

Website Committee – *No reports and/or discussions unless otherwise noted*

Old Business – *No reports and/or discussions unless otherwise noted*

New Business

- Website received request by Living Hope Church to use bldg. Sunday nights beginning in fall. We are not ADA complaint and not able to allow meetings to be held here.

A motion to adjourn was made by Commissioner Liebermann at 8:05 pm.
Motion seconded by Commissioner Martino.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Yes

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary