Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

www.HFD45.org

Tel: (845) 297-4194
Fax: (845) 297-4560

Meets Second and Fourth Wednesday of each month

Board of Fire Commissioners
Michael Schappert - Chairman
Vincent Galvin – Deputy Chairman
Anthony Martino, Jr., Mark Liebermann
Thomas Gallman, Sr.

Justin R. Jerrick – Chief of Department
Nicholas Ward – 1st Assistant Chief
William H. Beale – Deputy Chief

MINUTES
August 26, 2026
Meeting of the Board of Fire Commissioners

Attendees:
Commissioner Michael Schappert– Chairman
Commissioner Vincent Galvin - Deputy Chairman
Commissioner Anthony Martino, Jr.
Commissioner Mark Liebermann
Commissioner Thomas Gallman, Sr. (Absent)

Chief:	Justin Jerrick
1st Assistant Chief:	Nicholas Ward
Deputy Chief:	William H. Beale
District Secretary/Treasurer:	Kim Flower
Attorney for District:	Ian MacDonald

Commissioner Schappert opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

- Motion to enter into executive session at 7:03 pm to discuss personnel matter was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Absent

- Motion to exit executive session at 7:11 pm was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Absent

No decisions were made an no money was spent while in executive session.

Guest Speakers

- Town Supervisor Joseph Cavaccini and Head of Personnel, Megan Squarzini: The Town of Wappinger presented information regarding obtaining medical benefits for paid fire district employees that are regularly scheduled to work 20 or more hours per week. The town would be the main holder and we would just be added as a "group". Open enrollment begins November and coverage begins December 1. The board will discuss further and get back to the town as soon as possible.

Legal – *No reports and/or discussions unless otherwise noted*

Treasurer's Report

- Purchase orders, bills, and checks were signed.

- Motion to approve abstract dated August 26, 2026 consisting of 17 items for a total of $ 10,592.92, with a transfer from general savings to checking was made by Commissioner Martino.
  Motion seconded by Commissioner Schappert.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Absent

- Motion to make the following budget modifications: from computer/software $575.72 to computer/hardware $575.72, from bldg. expense/facility repairs $7,000.00 to vehicle/repairs

$7,000.00, and from bldg. expense/facility repairs $1,101.26 to utilities/television $1,101.26 was made by Commissioner Martino.
Motion seconded by Commissioner Liebermann.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Absent

- The radio system/mobiles line is not being adjusted due to the recent mobile radio purchase for the new 45-62 which, per referendum, will be taken from Apparatus Reserves. (mobile price: $6,839.03)

Secretary's Minutes

- Motion to approve the secretary's minutes for August 12, 2026 was made by Commissioner Martino.
Motion seconded by Commissioner Galvin.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Absent

Correspondence

- Motion to approve the $940.20 yearly warranty/maintenance contract with Superior Telephone Systems was made by Commissioner Liebermann.
Motion seconded by Commissioner Galvin.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Absent

Commissioner Report

- Commissioner Liebermann has recently reinjured his shoulder at work and is still on medical. He has an appt. with his surgeon this week and may need shoulder replacement so will be out for a while.

Chief's Report

- Michael Flynn is out on medical for 4 – 6 weeks for broken toe.

- Chief Jerrick was contacted by J. Cintron parent stating he had to receive surgery and is out on medical. She will send a doctor note. (Injury not related to firehouse)

- Motion to allow Captain Cruz to use of a district vehicle while Chief Jerrick is away, August 29 – September 4 and while Asst. Chief Ward is away September 5 – 7th was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Absent

- Chief Jerrick requested an invitation to attend the 25th year ceremony of September 11, 2026 ceremony be extended to the district secretary and the Laborer.

- September 13th some members of HFD will be recognized at the first responder awards at Wappingers Town Hall.

A. Apparatus (Repairs)

- New 45-69: moving forward. Asst. Chief spoke with Kyle from DeNooyer and they are still building 2026 vehicles so can no longer place any orders or get pricing for 2027 until approx.. end of November. They have an identical vehicle to the new 45-62 we ordered but it regular gas. It will be the crew cab. The price for all, including lights, upgrading tires, radio, etc will be approx.. $114,500.00. A letter of intent was sent so the plow, sander, and bed are able to be ordered.

B. Radios and Pagers

- Motion to approve installation of 44 portable radio chargers to district vehicles, by EVS, pending referendum approval, not to exceed $5,940.00 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Absent

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s) – *No reports and/or discussions unless otherwise noted*

F. Training Report

- There are many training opportunities coming up. They are on Chief360

- There is an opportunity for members to attend a seminar that will be conducted by FDNY Battalion Chief Joseph Pfeifer at the Culinary. Each department will get a certain amt. of tickets. Any member from Hughsonville will have the ability to attend.

- Frank Vescuso will be coming to Wappingers Junior High School on November 21, 2026. This will be part 2 "Step Up Teamwork". More details will follow.

COMMITTEE REPORTS

Personnel

- The Laborer continues to be late every day, even after several warnings and suspensions. There has been verbal and written warnings and it still continues.

- Motion to terminate Laborer Cruz, effective this evening, with a letter provided to him and placed in his file and moving forward with another couple of people to work Monday thru Friday 8:00 am – 4:00 pm was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Absent

- Vincent Galvin may resume responding to calls at this time.

Boy Scouts/Cub Scouts/JHF

- Boy Scouts will be starting up in September again. Cub Scouts are reorganizing.

Buildings and Grounds

- Repairs to the fields were taken care of for the past two days.

- The landscaper that was supposed to install bollards has not been heard from.

- Motion to allow Freer Landscaping to install two bollards in front of the diesel tank, not to exceed $1,513.75 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Absent

Building Expansion

- Vote will be on December ballot.

LOSAP – *No reports and/or discussions unless otherwise noted*

Policies and Procedures

- The board received a few drafts to read through and make changes if necessary. The goal is to have all completed and approved by end of year.

Technology, IT Digital Communications – *No reports and/or discussions unless otherwise noted*

Website Committee – *No reports and/or discussions unless otherwise noted*

Old Business – *No reports and/or discussions unless otherwise noted*

New Business

- Motion to disallow absentee ballots for special election September 15, 2026 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino,

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Absent

- Motion to designate Frances Houghton Chairman, Ann Marie Pantaleo and Paolina Lita as election inspectors for special election September 15, 2026 with a compensation set at $80.00 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Absent

- Deputy Chief Beale asked where the district stands with the Motorola purchase. Attorney MacDonald stated it must state it is a "true lease" in order not to be subject to a referendum.

- Commissioner Martino received a text from past member Dave Tuttle asking if his wife can use the kitchen. He has not been a member for many years and we are not able to rent out the facility for that purpose.

- Motion to deny D. Tuttle use of the kitchen was made by Commissioner Liebermann.
  Motion seconded by Commissioner Schappert.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Absent

A motion to adjourn was made by Commissioner Liebermann at 8:25 pm.
Motion seconded by Commissioner Galvin.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Absent

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary