Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

Tel: (845) 297-4194
Fax: (845) 297-4560

www.HFD45.org

Meets Second and Fourth Wednesday of each month

Board of Fire Commissioners
Michael Schappert - Chairman
Vincent Galvin – Deputy Chairman
Anthony Martino, Jr., Mark Liebermann
Thomas Gallman, Sr.

Justin R. Jerrick – Chief of Department
Nicholas Ward – 1st Assistant Chief
William H. Beale – Deputy Chief

MINUTES
September 9, 2026
Meeting of the Board of Fire Commissioners

Attendees:
Commissioner Michael Schappert– Chairman
Commissioner Vincent Galvin - Deputy Chairman
Commissioner Anthony Martino, Jr.
Commissioner Mark Liebermann
Commissioner Thomas Gallman, Sr.

Chief:	Justin Jerrick	(Absent)
1st Assistant Chief:	Nicholas Ward	
Deputy Chief:	William H. Beale	
District Secretary/Treasurer:	Kim Flower	
Attorney for District:	Ian MacDonald	(Absent)

Commissioner Schappert opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

Guest Speakers – *No reports and/or discussions unless otherwise noted*

Legal – *No reports and/or discussions unless otherwise noted*

Treasurer's Report

- Purchase orders, bills, and checks were signed.

- Motion to approve abstract dated September 9, 2026 consisting of 19 items for a total of $ 78,585.95, with a transfer from general savings to checking was made by Commissioner Martino.
  Motion seconded by Commissioner Schappert.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Galvin Yes
  – Commissioner Gallman Yes

Secretary's Minutes

- Motion to approve the secretary's minutes for August 26, 2026 was made by Commissioner Martino.
  Motion seconded by Commissioner Galvin.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Galvin Yes
  – Commissioner Gallman Yes

Correspondence

- Motion to approve Nick Ward request for meeting room use Saturday, October 3rd and 17th was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Galvin Yes
  – Commissioner Gallman Yes

Commissioner Report – *No reports and/or discussions unless otherwise noted*

Chief's Report

- Motion to allow members and 45-11 to do standby for Goodwill Fire Department, Orange County, Saturday, September 26, 2026 was made by Commissioner Galvin.
  Motion seconded by Commissioner Liebermann.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Yes

- Motion to allow members to utilize small district vehicles to attend Chief Pfeifer seminar, at the Culinary, Tuesday, September 15th was made by Commissioner Martino.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

A. Apparatus (Repairs) – *No reports and/or discussions unless otherwise noted*

B. Radios and Pagers – *No reports and/or discussions unless otherwise noted*

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s) – *No reports and/or discussions unless otherwise noted*

F. Training Report – *No reports and/or discussions unless otherwise noted*

COMMITTEE REPORTS

Personnel

- Commissioner Liebermann read off letters of resignation from Z. Bowen, B. Compasso, T. Dhalla, and T. Morano. K. Geidel has not been able to fill in due to work so requested to be removed from the fill in but will continue as Deputy Treasurer. Commissioner Liebermann also read of a letter of interest for the Laborer position from Christopher Sample. He would like to begin as per diem and next year begin full time.

- Motion to hire Chris Sample as Laborer, per diem to start and move to full time next year, summer 2027 and accept resignations from Bowen, Compass, Dhalla, Morano and Geidel (as cleaner) was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to enter into executive session at 7:01 pm to discuss a personnel matter was made by Commissioner Schappert.
  Motion seconded by Commissioner Gallman.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to exit executive session at 7:21 pm was made by Commissioner Schappert.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

No decisions were made an no money was spent while in executive session.

- Employee payout of PTO was declined after brief discussion. There will be no PTO payouts.

- Motion to contest Kevin Cruz request for unemployment and send in all relevant documentation contesting the unemployment option was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Discussion was had regarding distances for new members. A recent member is over 6 miles but another member close to that is already a member. The policy reads within adjoining districts or five miles.

- Motion to change new member policy to allow new members to reside within seven miles of the Hughsonville Fire district borders in Dutchess County, by road or within the surrounding disticts was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to approve new active member Matthew Mikus pending lens, physical, and background check was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

Boy Scouts/Cub Scouts/JHF

- Boy Scouts are back and officially begin Thursday.

- Cub Scout pack is in a reorganizational phase again. Dan Mochon was asked to help with the pack.

Buildings and Grounds

- Repairs have been made to the field which were damaged while production company was using our facility.

- Freer Landscaping contract has been signed and returned. Bollard installation will be completed in near future.

Building Expansion

- The new building vote will be during Commissioner election in December.

LOSAP – *No reports and/or discussions unless otherwise noted*

Policies and Procedures

- Commissioners will try to go through updates they received and will hopefully will be able to approve the few that have been worked on. The main policy that is needed is the officer requirements for upcoming company officer elections. Will be placed on next Agenda.

Technology, IT Digital Communications

- Treasurer was having difficulty renewing Quickbooks. Commissioner Schappert assisted in repairs and we found out 2022 is running, which went out of service a while ago. We contacted support and were unable to upgrade to 2024. Next year this version of QB will be discontinued but we can continue our license and continue using.

Website Committee

- All is good.

Old Business – *No reports and/or discussions unless otherwise noted*

New Business – *No reports and/or discussions unless otherwise noted*

A motion to adjourn was made by Commissioner Liebermann at 7:39 pm.
Motion seconded by Commissioner Martino.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Yes

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary