Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

www.HFD45.org

Tel: (845) 297-4194
Fax: (845) 297-4560

Meets Second and Fourth Wednesday of each month

Board of Fire Commissioners
Michael Schappert - Chairman
Vincent Galvin – Deputy Chairman
Anthony Martino, Jr., Mark Liebermann
Thomas Gallman, Sr.

Justin R. Jerrick – Chief of Department
Nicholas Ward – 1st Assistant Chief
William H. Beale – Deputy Chief

MINUTES
September 23, 2026
Meeting of the Board of Fire Commissioners

Attendees:
Commissioner Michael Schappert– Chairman
Commissioner Vincent Galvin - Deputy Chairman
Commissioner Anthony Martino, Jr.
Commissioner Mark Liebermann
Commissioner Thomas Gallman, Sr.

Chief:	Justin Jerrick	(Absent)
1st Assistant Chief:	Nicholas Ward	
Deputy Chief:	William H. Beale	
District Secretary/Treasurer:	Kim Flower	
Attorney for District:	Ian MacDonald	

Commissioner Schappert opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

Guest Speakers – *No reports and/or discussions unless otherwise noted*

Legal

- Attorney MacDonald received an email from Kris Dawson at Surfside in Lake George. She will be sending a refund in the amount of $750.00 for rooms that were cancelled in June 2026. The check will be made to the company.

- Attorney MacDonald signed the certification for the Motorola lease.

- Motion to enter into executive session at 7:00 pm to discuss a personnel matter was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to exit executive session at 7:29 pm was made by Commissioner Schappert.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

No decisions were made an no money was spent while in executive session.

- Motion to hire Alex Lorenzini on a per diem basis at $26.00/hr. to work days the Laborer is unable was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to raise Laborer, Chris Sample pay to $26.00/hr., effective immediately was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes

- Commissioner Gallman Yes

- Deputy Chief Beale explained to Alex that the board collectively manages the employees.

Treasurer's Report

- Purchase orders, bills, and checks were signed.

- Motion to approve abstract dated September 23, 2026 consisting of 23 items for a total of $ 24,617.48, with a transfer from general savings to checking was made by Commissioner Martino.
  Motion seconded by Commissioner Schappert.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- The drafted preliminary budget that was discussed during last meeting is $2,354,000.00 which is an 87% increase. Our tax limit is $1,250,000.00. We will enter spending limit with OSC prior to final budget approval. All extra monies are a $20,000.00 contingency, $100,000.00 to apparatus reserve, $400,000.00 to building reserve, and $600,000.00 into building repairs. The past two years there has been nothing placed into reserves. Due to the significant tax increase the board reduced building repairs to $75,000.00 and drop building reserve to $100,000.00.

- Motion to approve preliminary budget $1,504,382.24 for the year 2027 was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to set budget hearing for Wednesday, October 21, 2026 at 6:00 pm was made by Commissioner Schappert.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to make the following budget modifications $1,632.80 from radio systems/portables $1,073.43 from radio systems/supplies, $2,706.23 to radio systems/mobiles, $740.00 from district expense/lake George, $1,188.00 from district expense/parade bands, $1,335.50 to bldg. expense/grounds maint., $ 592.50 to computer/computer maint., $10,000.00 from

bldg. exp/facility repairs, $10,000.00 to vehicle/repairs was made by Commissioner Schappert.
Motion seconded by Commissioner Martino.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Yes

Secretary's Minutes

- Motion to approve the secretary's minutes for September 9, 2026 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to approve the secretary's minutes for September 16, 2026 special meeting was made by Commissioner Martino.
  Motion seconded by Commissioner Gallman.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

Correspondence

- Motion to approve Frank Paolo room request Saturday, November 7, 2026, pending company approval was made by Commissioner Liebermann.
  Motion seconded by Commissioner Gallman.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

Commissioner Report

- Motion to approve $153.00 per diem for meals for Commissioner Galvin to attend Assoc. of Fire District annual summit was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Yes

Chief's Report

- Motion to approve 45-11 and a crew to standby for East Fishkill Fire District Sunday, October 4, 2026, 11 am – 4 pm was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Deputy Chief Frank Viscuso will be holding seminar at Junior High Nov. 21st with us and New Hackensack.

- Annual pack service will be conducted September 30th.

A. Apparatus (Repairs) – *No reports and/or discussions unless otherwise noted*

- 45-67: taken to RPH for a battery issue. Batteries were replaced.

- 45-32: there is still a problem with the exhaust brake. Eagle Diesel will be here next week. Truck will remain in service until then.

- 45-46: still waiting for ladder tip and will be down sometime next week to double check a few things on the list from the ladder inspection.

B. Radios and Pagers – *No reports and/or discussions unless otherwise noted*

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms

- Motion to purchase new collar brass for chiefs and officers up to $1,800.00 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Gallman.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

E. Purchase request (s) – *No reports and/or discussions unless otherwise noted*

F. Training Report

- New 45-62 is at DeNooyer and waiting for utility bed due to backlog. They do have the plow and salter already in. 45-69 still waiting for truck to come off the line. We are still waiting on skid unit. EVS has everything ordered for both trucks.

COMMITTEE REPORTS

Personnel – *No reports and/or discussions unless otherwise noted*

Boy Scouts/Cub Scouts/JHF

- Boy Scouts are back and are working on merit badges.

Buildings and Grounds – *No reports and/or discussions unless otherwise noted*

Building Expansion – *No reports and/or discussions unless otherwise noted*

LOSAP

- We received notice that investments personnel at RBC left and created they own company. Our new team member from RBC is Jennifer Ludwig. She has worked with Tony before and been in financing for over 30 years.

Policies and Procedures

- Motion to approve Chief Requirements, with appropriate board approvals was made by Commissioner Schappert.
  Motion seconded Liebermann.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Galvin Yes
  – Commissioner Gallman Yes

Technology, IT Digital Communications – *No reports and/or discussions unless otherwise noted*

Website Committee – *No reports and/or discussions unless otherwise noted*

Old Business

- We were not selected to receive grand funding for recent grant for new 45-62.

New Business

- Motion to disallow absentee ballot for BOFC election December 8, 2026 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

A motion to adjourn was made by Commissioner Liebermann at 8:08 pm.
Motion seconded by Commissioner Martino.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Yes

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary