Hughsonville Fire District

88 Old Hopewell Road ~ Town of Wappinger
Wappingers Falls, New York 12590

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www.HFD45.org

Meets Second and Fourth Wednesday of each month

Board of Fire Commissioners
Michael Schappert - Chairman
Vincent Galvin – Deputy Chairman
Anthony Martino, Jr., Mark Liebermann
Thomas Gallman, Sr.

Justin R. Jerrick – Chief of Department
Nicholas Ward – 1st Assistant Chief
William H. Beale – Deputy Chief

MINUTES
October 14, 2026
Meeting of the Board of Fire Commissioners

Attendees:
Commissioner Michael Schappert– Chairman
Commissioner Vincent Galvin - Deputy Chairman
Commissioner Anthony Martino, Jr.
Commissioner Mark Liebermann
Commissioner Thomas Gallman, Sr.

Chief:	Justin Jerrick	
1st Assistant Chief:	Nicholas Ward	
Deputy Chief:	William H. Beale	
District Secretary/Treasurer:	Kim Flower	
Attorney for District:	Ian MacDonald	(Absent)

Commissioner Schappert opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

Guest Speakers – *No reports and/or discussions unless otherwise noted*

Legal – *No reports and/or discussions unless otherwise noted*

Treasurer's Report

- Purchase orders, bills, and checks were signed.

- Motion to approve abstract dated October 14, 2026 consisting of 22 items for a total of $ 10,131.68, with a transfer from general savings to checking was made by Commissioner Martino.
  Motion seconded by Commissioner Liebermann.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Galvin Yes
  – Commissioner Gallman Yes

Secretary's Minutes

- Motion to approve the secretary's minutes for September 23, 2026 was made by Commissioner Gallman.
  Motion seconded by Commissioner Galvin.

  – Commissioner Liebermann Yes
  – Commissioner Martino Yes
  – Commissioner Schappert Yes
  – Commissioner Galvin Yes
  – Commissioner Gallman Yes

Correspondence

- Secretary received certificate of compliance from the Town of Wappinger for completed diesel tank install.

- Secretary received large FOIL request for building and financial information. The information is being gathered. The Board will be sending over any emails and correspondence that has been received from public and architects throughout past couple of years. Commissioner Schappert will forward all board emails to secretary.

Commissioner Report

- Commissioner Galvin discussed information he received from the annual association seminar he attended this past weekend. He stated there are deadlines, minutes, reserves, post all on district website, keep operating money separate, keep track of contracts, civil service may apply to short term staff, keep records of terminations, sealed bids required for certain things, rfp's, record of all duties and deadlines should be written for employees, he would like to explore AI to complete tasks.

- Commissioner Galvin stated he believes RBC, Focus Wealth and UBS should be met with and interviewed. After talking with companies Firefly should be asked for feedback on which is best for our needs. He ran into RBC and Ladder and Legacy while at conference.

- Commissioner Galvin received an email regarding the SAM account renewal. He clicked on the email and it asked for a fee and he realized was a scam.

Chief's Report

- Motion to approve company bucket drive Saturday, November 28, 2026 with use of vehicles at the chief's discretion was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- The board is continuing to read through policies and will discussing at next meeting.

A. Apparatus (Repairs)

- 45-32: Eagle Diesel believes the exhaust valve is sticking and may be the cause of the jake brake leak.

- Motion to allow Eagle Diesel to repair 45-32, not to exceed $5,000.00 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Gallman.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Asst. Chief Ward spoke to DeNooyer. They are hoping the bed boxes come in next week. They come in powder coated so will then be painted. EVS will do their work and tires will be put on.

- Asst. Chief Ward will be looking at transmission lines on 45-69. It can still be used for plowing if necessary. A couple of people have shown interest in purchasing when placed for sale upon receipt of new 69.

- Motion to repair 45-69 transmission lines, up to $1,500.00 was made by Commissioner Gallman.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes

- Commissioner Gallman Yes

B. Radios and Pagers

- Lt. White is continuing to inventory all new radios received. The entire order has been received. The chargers have been installed in all chiefs vehicles.

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s)

- Motion to purchase 52 portable straps from Leatherhead Concepts, not to exceed $4,300.38 was made by Commissioner Schappert.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to purchase 57 leather radio holders for Motorola APX from MES, not to exceed $2,317.62 was made by Commissioner Schappert.
  Motion seconded by Commissioner Gallman.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

F. Training Report

- R. Simmonds has not completed quarter 3 training.

- Motion to remove R. Simmonds from the active rolls was made by Commissioner Liebermann.
  Motion seconded by Commissioner Gallman.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Chief Jerrick thanked all members that have participated in recent standbys for East Fishkill and Good Will fire Dept.

- We will be on standby for New Hackensack this Saturday from 9:00 am – 6:00 pm.

COMMITTEE REPORTS

Personnel

- Motion to approve new active member Kevin Ferris pending physical, lens, and background check was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

Boy Scouts/Cub Scouts/JHF

- A Court of Honor was held here this past Thursday.

Buildings and Grounds

- Bollards have been installed and permit has been closed out for diesel tank.

Building Expansion

- Commissioner Martino would like to hold vote during December election but other board members feel could be detrimental to the two seats that's are running for reelection. The decision will be made during next Commissioner meeting.

LOSAP

- Commissioner Schappert spoke with Tony Hill, Firefly, regarding changes at RBC. Our new RBC financial advisor is Jennifer. Nikki and other members have left RBC and formed their own company. Firefly recommended to stay as we are until and see how advisor produces.

- Motion to stay with RBC Wealth Management and Firefly was made by Commissioner Liebermann.
  Motion seconded by Commissioner Schappert.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin No (to continuing with RBC)
  - Commissioner Gallman Yes

Policies and Procedures – *No reports and/or discussions unless otherwise noted*

Technology, IT Digital Communications – *No reports and/or discussions unless otherwise noted*

Website Committee

- All going good. Tim Morano is being shown how to input information on website.

Old Business – *No reports and/or discussions unless otherwise noted*

New Business

- Motion to approve Frances Houghton as Chairman, Paolina Lita and Ann Marie Pantaleo as inspectors for December 8, 2026 Commissioner election, with a compensation set at $80 per inspector was made by Commissioner Martino.
  Motion seconded by Commissioner Liebermann.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to enter into executive session at 7:41 pm to discuss a personnel matter was made by Commissioner Schappert.
  Motion seconded by Commissioner Martino.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

- Motion to exit at 7:53 pm was made by Commissioner Schappert.
  Motion seconded by Commissioner Galvin.

  - Commissioner Liebermann Yes
  - Commissioner Martino Yes
  - Commissioner Schappert Yes
  - Commissioner Galvin Yes
  - Commissioner Gallman Yes

No decisions were made an no money was spent while in executive session.

A motion to adjourn was made by Commissioner Gallman at 7:54 pm.
Motion seconded by Commissioner Martino.

- Commissioner Liebermann Yes
- Commissioner Martino Yes
- Commissioner Schappert Yes
- Commissioner Galvin Yes
- Commissioner Gallman Yes

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary