Hughsonville Fire District

P.O. Box 545 ~ Town of Wappinger
Hughsonville, New York 12537

www.HFD45.org

Tel: (845) 297-4194
Fax: (845) 297-4560

Meets Second Wednesday and Fourth Wednesday of each month

Board of Fire Commissioners
John Lorenzini - Chairman
Michael Schappert – Deputy Chairman
Mark Liebermann, Vincent Galvin,
Anthony Martino, Jr.

Paul Rogers, Jr. – Chief of Department
Justin R. Jerrick – 1st Assistant Chief
William H. Beale – District Duty Captain

MINUTES
February 8, 2023
Meeting of the Board of Fire Commissioners

Attendees:
Commissioner John Lorenzini– Chairman (Absent)
Commissioner Michael Schappert - Deputy Chairman
Commissioner Vincent Galvin
Commissioner Anthony Martino, Jr.
Commissioner Mark Liebermann

Chief:	Paul Rogers, Jr.	(Absent)
1st Assistant Chief:	Justin Jerrick	
District Duty Captain:	William H. Beale	
District Secretary/Treasurer:	Kim Flower	
Attorney for District:	Greg Supple, Esq.	

Commissioner Schappert opened the meeting at 7:00 p.m. with the Pledge of Allegiance.

A moment of silence was observed.

Guest Speakers – *No reports and/or discussions unless otherwise noted*

Legal – *No reports and/or discussions unless otherwise noted*

Treasurer's Report

- Purchase orders, bills, and checks were signed.

- Motion to approve abstract dated February 8, 2023 consisting of 21 items for a total of $ 14,329.54, with a transfer from general savings to checking was made by Commissioner Martino.
  Motion seconded by Commissioner Galvin.

  – Commissioner Galvin Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Martino Yes
  – Commissioner Liebermann Yes

Secretary's Minutes

- Motion to approve the secretary's minutes for January 25, 2023 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  – Commissioner Galvin Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Martino Yes
  – Commissioner Liebermann Yes

Correspondence

- Motion to approve Thomas Gallman request for meeting room Saturday, April 1, 2023, was made by Commissioner Liebermann.
- Motion seconded by Commissioner Galvin.

  – Commissioner Galvin Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Martino Yes
  – Commissioner Liebermann Yes

- Motion to approve J. Jerrick request for facility use Thursday, February 16, 2023 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  – Commissioner Galvin Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent

- Commissioner Martino Yes
- Commissioner Liebermann Yes

- Hoodz will be conducting kitchen cleaning, Thursday, February 9, 2023 at 10:00 am.

- Secretary contacted RBC to update contact information. They requested to set up a zoom meeting with the Board. The Board requested secretary to ask RBC to set up a zoom meeting for March 22nd meeting.

Commissioner Report – *No reports and/or discussions unless otherwise noted*

Chief's Report

A. Apparatus (Repairs)

- 45-46: Requires Campbell to address issues that were identified during ladder testing. They will be here soon to address issues.

- 45-55: Air leak was coming from under drivers seat. The shoreline compressor was failing due to a solenoid or a valve. Hopewell capped the line and removed compressor to see if able to be repaired. Waiting to hear from Hopewell Apparatus.

- 45-55: Eagle Diesel has received the condenser from spartan. That will be replaced but will have to be taken to them.

- Motion to allow Captain Nick Ward use of 45-3 until 45-66 is available from February 13 – February 22, 2023, in the absence of Duty Captain Beale was made by Commissioner Liebermann.
  Motion seconded by Commissioner Schappert.

  - Commissioner Galvin Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Martino Yes
  - Commissioner Liebermann Yes

B. Radios and Pagers – *No reports and/or discussions unless otherwise noted*

C. Fire Prevention – *No reports and/or discussions unless otherwise noted*

D. Uniforms – *No reports and/or discussions unless otherwise noted*

E. Purchase request (s)

- Motion to spend up to $2,000 to purchase award gifts for installation dinner was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

- Commissioner Galvin Yes
- Commissioner Schappert Yes
- Commissioner Lorenzini Absent
- Commissioner Martino Yes
- Commissioner Liebermann Yes

F. Training Report

- Motion to name Christopher Sample as district live fire instructor was made by Commissioner Martino.
  Motion seconded by Commissioner Galvin.

  - Commissioner Galvin Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Martino Yes
  - Commissioner Liebermann Yes

- Train the trainer and final inspection of new 45-11 for tool mounting will be tomorrow evening. The truck will be brought back here at the end of night. New Hackensack will be covering district with their 52-12. There will be a work detail over the weekend to put hose on and training for company drivers will begin Monday evening.

COMMITTEE REPORTS

Personnel

- Motion to approve active member Peter D'Amelia pending lens, physical, and background check was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  - Commissioner Galvin Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Martino Yes
  - Commissioner Liebermann Yes

- Motion to approve junior member Michael VanBuren pending lens, background and physical clearance was made by Commissioner Galvin.
  Motion seconded by Commissioner Martino.

  - Commissioner Galvin Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Martino Yes

- Commissioner Liebermann Yes

- Motion to drop James Farrell from the active rolls was made by Commissioner LIebermann. Motion seconded by Commissioner Martino.

  - Commissioner Galvin Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Martino Yes
  - Commissioner Liebermann Yes

Boy Scouts/Explorer Post

- All is good. Explorers will be visiting Fireman's Museum over the weekend.

- Cub Scout Pack 15 needs a new charter. Their meetings will be held Tuesday evenings as that is the only available except when Company has meeting. The company approved the pack.

- Motion to charter Cub Scout Pack 15 and allow them to hold meetings Tuesday evenings was made by Commissioner Liebermann.
  Motion seconded by Commissioner Galvin.

  - Commissioner Galvin Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Martino Yes
  - Commissioner Liebermann Yes

Buildings and Grounds

- Dutchess Overhead Doors quoted an upgrade price of $18,600 for bay doors in main building. Two more quotes must be obtained to continue. Secretary will call D&D doors and E&S Overhead doors for quote.

- Mike, Ice Man Refrigeration found that the starter components for refrigerator needed to be replaced. He also completed annual servicing. He will be back at a later date to sanitize the ice bin (will take a day to empty and properly sanitize)

- Motion to replace starter components to refrigerator, by Ice Man Refrigeration, not to exceed $1,200 was made by Commissioner Schappert.
  Motion seconded by Commissioner Galvin.

  - Commissioner Galvin Yes
  - Commissioner Schappert Yes
  - Commissioner Lorenzini Absent
  - Commissioner Martino Yes
  - Commissioner Liebermann Yes

- Hopewell Septic was called to repair men's urinal. They stated septic has major problems. Urinal is working at this time. Secretary asked about quote for oil separator replacement and

broken pipe repair. They have measurements but man they work with is extremely busy and not able to give quote so they are waiting for him for separator pricing.

Building Expansion – *No reports and/or discussions unless otherwise noted*

LOSAP – *No reports and/or discussions unless otherwise noted*

Policies and Procedures

- Commissioner Liebermann is waiting for return call and will look into other companies for quotes on writing policies and procedure. Commissioner Galvin will also reach out to people.

Technology, IT Digital Communications

- The last switch has been mounted. Commissioner Schappert just needs few more things completed. Access points should be set up shortly. Commissioner Schappert will speak to Roberts IT regarding password change and backup to cloud.

Website Committee

- All good. Commissioner Liebermann has been working on historical photos and will be purchasing a photo scanner to load to a file and download to computer. Commissioner Galvin would like to be part. Further discussion will be had at later date.

Public Information Officers– *No reports and/or discussions unless otherwise noted*

Old Business

- Installation dinner will be held March 18, 2023. Duty Captain Beale will email Commissioner Liebermann the contract.

New Business

- Motion to retain Fire District Mutual as VFBL & Workmans' Comp carrier was made by Commissioner Martino.
  Motion seconded by Commissioner Liebermann.

  – Commissioner Galvin Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Martino Yes
  – Commissioner Liebermann Yes

NYSIF- Renewal Offer
W/C $829.62
VFBL $34,053.92

PERMA
W/C $109
VFBL $30,103

Fire districts mutual (FDM)

W/C $636
VFBL $31,617

- Motion to purchase 18” x 15” bronze plaque, from Franklin Bronze Plaques, not to exceed $2,123.00 was made by Commissioner Liebermann.
  Motion seconded by Commissioner Martino.

  – Commissioner Galvin Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Martino Yes
  – Commissioner Liebermann Yes

- Motion to enter into executive session at 7:40 pm to discuss a personnel matter was made by Commissioner Liebermann.
  Motion seconded by Commissioner Schappert.

  – Commissioner Galvin Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Martino Yes
  – Commissioner Liebermann Yes

- Motion to exit executive session at 7:53 pm was made by Commissioner Martino.
  Motion seconded by Commissioner Liebermann.

  – Commissioner Galvin Yes
  – Commissioner Schappert Yes
  – Commissioner Lorenzini Absent
  – Commissioner Martino Yes
  – Commissioner Liebermann Yes

No decisions were made and no money spent while in executive session.

A motion to adjourn was made by Commissioner Liebermann at 7:54 pm.
Motion seconded by Commissioner Martino.

– Commissioner Galvin Yes
– Commissioner Schappert Yes
– Commissioner Lorenzini Absent
– Commissioner Martino Yes
– Commissioner Liebermann Yes

All quotes were obtained in accordance with the purchasing policy.

Respectfully submitted,

Kim Flower
District Secretary